

Portfolio	2013/14 Original Budget £'000	Budget Variations allocated in year # £'000	2013/14 Final Approved Budget £'000	2013/14 Provisional Final Outturn £'000	Variation £'000	Variation previously reported to Exec 2.04.14 £'000
Care Services	107,328	274	107,602	107,453	Cr 149	Cr 36
Education (incl. Schools' Budget)	4,978	69	5,047	4,508	Cr 539	Cr 184
Environment	30,981	703	31,684	31,602	Cr 82	Cr 54
Public Protection & Safety	3,225	Cr 773	2,452	2,338	Cr 114	Cr 19
Renewal and Recreation	8,562	223	8,785	8,561	Cr 224	Cr 96
Resources	38,950	319	39,269	37,904	Cr 1,365	Cr 1,132
Total Controllable Budgets	194,024	815	194,839	192,366	Cr 2,473	Cr 1,521
Capital and Insurances (see note 2)	20,710	12,979	33,689	33,689	0	0
Non General Fund Recharges	Cr 830	39	Cr 791	Cr 791	0	0
Total Portfolios (see note 1)	213,904	13,833	227,737	225,264	Cr 2,473	Cr 1,521
Adj for Carry Forwards from 2011/13 to 2014/15	0	0	0	1,554	1,554	0
Capital, Insurance & Pension Accounting Requirements	Cr 19,727	Cr 12,874	Cr 32,601	Cr 32,605	Cr 4	0
Total Portfolios adjusted for carry forwards and accounting requirements	194,177	959	195,136	194,213	Cr 923	Cr 1,521
Central Items:						
Interest on General Fund Balances	Cr 1,591	0	Cr 1,591	Cr 2,244	Cr 653	Cr 300
Other central items						
Contingency Provision (see Appendix 3)	13,134	Cr 94	13,040	0	Cr 13,040	Cr 2,659
Provision for Invest to Save, Capital Works and Other Provisions	6,192	0	6,192	6,192	0	0
Earmarked Reserves Approved during 2013/14						
Winter Pressures Reserve expenditure (Executive 12th February 2014)			0	1,542	1,542	1,542
Key Health & Social Care Initiatives expenditure (Executive 2nd April 2014)			0	1,700	1,700	1,700
Integration of Health & Social Care Initiatives expenditure (Executive 2nd April 2014)			0	1,936	1,936	1,936
Income from Health			0	Cr 5,178	Cr 5,178	Cr 5,178
Winter Damage for Repairs to Potholes and Highways Reserve (Council 24th February 2014)			0	1,000	1,000	1,000
Replacement of Fallen Trees following Storm Damage Reserve (Council 24th February 2014)			0	100	100	100
Provision for Emergency Flood Damage Reserve (Council 24th February 2014)			0	100	100	100
Refurbishment of War Memorials Reserve (Council 24th February 2014)			0	25	25	25
Contribution to Community Fund (Council 24th February 2014)			0	250	250	250
Cheyne Woods and Cyphers Gate expenditure (Executive 2nd April 2014)			0	192	192	0
Cheyne Woods and Cyphers Gate income (Executive 2nd April 2014)			0	Cr 192	Cr 192	0
Subject to Approval Executive 10th June 2014						
Healthy Bromley Fund			0	2,670	2,670	2,670
Income from Health			0	Cr 2,670	Cr 2,670	Cr 2,670
Transformation Fund			0	4,000	4,000	0
Contribution to Economic Development & Investment			0	13,792	13,792	0
Contribution to Insurance Fund			0	500	500	0
Levies	1,468	0	1,468	1,468	0	0
Total other central items	20,794	Cr 94	20,700	27,427	6,727	Cr 1,184
Carry Forwards from 2013/14	0	0	0	Cr 1,554	Cr 1,554	0
Prior Year Adjustment						
Additional One Off Procurement Income				Cr 55	Cr 55	Cr 55
Backdated Council Tax Benefit Adjustments				Cr 459	Cr 459	0
Campus Re-provision funding for L D clients				Cr 973	Cr 973	0
Provision for Tower Hamlets Judgement				Cr 420	Cr 420	0
General provisions for placements relating to children's and adult services				Cr 455	Cr 455	0
General Education Provisions				Cr 80	Cr 80	0
Provision for MML Insurance Liability			0	100	100	0
Total Prior Year Adjustments	0	0	0	Cr 2,342	Cr 2,342	Cr 55
Other net underspends						
LRB Receipt				Cr 37	Cr 37	0
Total All Central Items	19,203	Cr 94	19,109	21,250	2,141	Cr 1,539
Bromley's Requirement before balances	213,380	865	214,245	215,463	1,218	Cr 3,060
Carry Forwards from 2012/13 (see note 3)	0	Cr 865	Cr 865	0	865	865
Adjustment to Balances	0	0	0	0	0	3,412
Revenue Support Grant	Cr 213,380	0	Cr 213,380	Cr 215,463	2,083	1,217
Business Rates Retention	Cr 50,521	0	Cr 50,521	Cr 50,521	0	0
New Homes Bonus	Cr 33,610	0	Cr 33,610	Cr 34,843	Cr 1,233	Cr 1,233
Capitalisation Provision Redistribution Grant	Cr 3,858	0	Cr 3,858	Cr 3,858	0	0
Small Business Rate Relief 2013/14	0	0	0	Cr 266	Cr 266	0
Local Services Support Grant	0	0	0	Cr 635	Cr 635	0
Collection Fund Surplus	Cr 181	0	Cr 181	Cr 165	16	16
Bromley's Requirement	Cr 1,840	0	Cr 1,840	Cr 1,805	35	0
GLA Precept	37,008	0	37,008	37,008	0	0
Council Tax Requirement	160,378	0	160,378	160,378	0	0

Budget Variations allocated to portfolios in year consists of:
1) Carry forwards from 2012/13 (see note 3) 865
2) Allocations from the central contingency provision (see Appendix 3) 94
959

1) NOTES

Portfolio Final Approved Budgets analysed over Departments as follows:

	2013/14 Original Budget £'000	Budget Variations allocated in year # £'000	2013/14 Final Approved Budget £'000	2013/14 Provisional Final Outturn £'000	Variation £'000	Variation previously reported to Executive £'000
Education Care & Health Services	132,854	4,721	137,575	136,832	Cr 743	Cr 241
Environmental & Community Services	56,267	5,759	62,026	61,110	Cr 916	Cr 6
Chief Executive's Department	24,783	3,353	28,136	27,322	Cr 814	Cr 1,274
	213,904	13,833	227,737	225,264	Cr 2,473	Cr 1,521

2) Reversal of Net Capital Charges

This is to reflect the technical accounting requirements contained in CIPFA's Code of Practice for Local Authority Accounting and has no impact on the Council's General Fund.

3) Carry Forwards from 2012/13

Carry forwards from 2012/13 into 2013/14 totalling £865k were approved by the Executive and under the delegated authority of the Finance Director. Full details were reported to the June meeting of the Executive in the "Provisional Final Accounts 2012/13" report.

Care Services Portfolio Budget Monitoring Summary

2012/13 Actuals £000's	Division Service Areas	2013/14 Original Budget £'000	2013/14 Final Approved £'000	2013/14 Provisional Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
EDUCATION CARE & HEALTH SERVICES DEPARTMENT								
Adult Social Care								
36	AIDS-HIV service	121	46	18	Cr 28		Cr 28	0
31,979	Assessment and Care Management (exc. CE)	28,237	28,350	30,176	1,826	1	Cr 1,410	398
	Community Equipment	768	768	750	Cr 18		0	0
4,203	Direct Services	3,492	3,985	3,897	Cr 88		2	19
2,621	Learning Disabilities Care Management	2,520	3,011	2,868	Cr 143	3	Cr 60	0
1,853	Learning Disabilities Day and Short Breaks Service	1,889	1,976	1,694	Cr 282	4	Cr 212	0
1,184	Learning Disabilities Housing & Support	1,160	1,108	987	Cr 121	5	Cr 91	0
41,876		38,187	39,244	40,390	1,146		1,038	398
Operational Housing								
3,773	Housing Needs	3,150	4,507	4,571	64	6	190	237
Cr 1	Enabling Activities	Cr 4	Cr 4	Cr 1	3		3	0
Cr 1,815	Housing Benefits	Cr 964	Cr 904	Cr 778	126		0	0
1,957		2,182	3,599	3,792	193		193	237
Strategic and Business Support Service								
2,077	Performance & Information	2,799	2,304	2,059	Cr 245	7	Cr 200	0
194	Quality Assurance	231	241	217	Cr 24		Cr 23	0
7	Transforming Social Care	0	0	0	0		0	0
2,278		3,030	2,545	2,276	Cr 269		Cr 223	0
Children's Social Care								
9,802	Care and Resources	13,962	13,965	14,218	253	8	217	253
	- Youth on Remand	0	195	195	0		0	0
1,787	Safeguarding and Quality Assurance	1,353	1,413	1,544	131		0	0
5,527	Safeguarding and Care Planning	3,238	3,478	3,373	Cr 105	Cr 38	0	
4,024	Referral and Assessment	3,123	3,181	3,615	434	Cr 381	205	
837	Bromley Youth Support Programme	913	926	765	Cr 161	Cr 122	0	
4,209	SEN and Inclusion Childrens Disability Service	4,629	4,644	4,025	Cr 619	Cr 266	29	
26,186		27,218	27,802	27,735	Cr 67		172	487
Commissioning								
3,819	Commissioning	3,696	3,267	3,311	44	9	160	0
14,056	Learning Disabilities	24,391	22,926	22,327	Cr 599	10	Cr 700	11
4,618	Mental Health Services	4,924	4,932	4,776	Cr 156	11	Cr 259	110
3,096	Supporting People	3,100	3,100	2,843	Cr 257	12	Cr 210	Cr 30
163	Drugs and Alcohol	237	237	0	Cr 237	13	Cr 237	0
0	PCT Funding (Social Care & Health)	0	0	0	0		0	0
25,752		36,348	34,462	33,257	Cr 1,205		Cr 1,246	91
Public Health								
0	Public Health	11,000	12,231	12,229	Cr 2	14	Cr 578	0
0	Public Health - Grant Income	Cr 11,000	Cr 12,601	Cr 12,601	0		578	0
0		0	Cr 370	Cr 372	Cr 2		0	0
98,049	TOTAL CONTROLLABLE FOR CARE SERVICES	106,965	107,282	107,078	Cr 204		Cr 66	1,213
3,405	TOTAL NON CONTROLLABLE	2,097	2,398	2,398	0		9	0
9,618	TOTAL EXCLUDED RECHARGES	9,643	9,825	9,825	0		0	0
111,072	TOTAL CARE SERVICES ECHS DEPARTMENT	118,705	119,505	119,301	Cr 204		Cr 57	1,213
Environmental Services Dept - Housing								
179	Housing Improvement	109	117	179	62	15	30	0
243	Housing Enforcement	254	203	196	Cr 7		0	0
422	TOTAL CONTROLLABLE FOR ENV SVCES DEPT	363	320	375	55		30	0
31	TOTAL NON CONTROLLABLE	1,500	Cr 306	Cr 306	0		0	0
163	TOTAL EXCLUDED RECHARGES	185	103	103	0		0	0
616	TOTAL FOR ENVIRONMENTAL SVCES DEPT	2,048	117	172	55		30	0
111,688	TOTAL CARE SERVICES PORTFOLIO	120,753	119,622	119,473	Cr 149		Cr 27	1,213

Memorandum Item							
Sold Services							
Invest to Save projects: Savings							
Dementia Investment Plan	Cr 250	Cr 250	Cr 220	30		135	0
PD Investment Plan	Cr 250	Cr 250	Cr 34	216		170	0
LD Investment Plan (re Younger Adults)	Cr 75	Cr 75	0	75		75	0
Invest to Save projects	Cr 575	Cr 575	Cr 254	321		380	0
Trading Accounts							
Trading Account - Performance & Research	0	0	Cr 33	Cr 33		Cr 30	0
Total Sold Services	Cr 575	Cr 575	Cr 287	288		350	0

Reconciliation of Final Budget**£'000**

2013/14 Original Budget	120,753
Provision for Homelessness	1,000
Youth on Remand	500
Learning Disabilities return of growth no longer required	Cr 903
Allocation of Localisation & Conditions Pay Awards	365
Short Breaks Post Transfer to Education	Cr 21
Centralisation of training budgets	Cr 3
Education Access post transfer to Commissioning	45
Transfer of IT post to Resources	Cr 36
Minor works transferred from Carelink to Liberata	Cr 3
Data Cleansing	10
Homelessness Former Grant	85
BSSD Transfer from Contact Centre to Care Svces	71
Recharge of Nursery costs to Children's Social Services	254
Youth on Remand no longer required	Cr 305
Provision for Homelessness no longer required	Cr 129
Local Reform & Community Voices Grant - amount not required	Cr 19
LD Campus Closure Grant	Cr 62
Adult Social Care Data Collection - amount no longer required	Cr 16
L D Health reform Blue Badges expenditure no longer required	Cr 134
SEN complaints transferred from Education	1
Recharge to SEND Pathfinder	Cr 3
Public Health Recharge adjustment	Cr 242
Capital Charges	Cr 2,919
Insurance	29
Rent Income	12
Repairs & Maintenance	Cr 118
IAS19 (FRS17)	1,617
Excluded Recharges	Cr 207
Final Approved Budget for 2013/14	119,622

REASONS FOR VARIATIONS

1. Assessment & Care Management - Dr £1,808k

The variation can be analysed as follows:-

	<u>Current</u> <u>Variation</u>	<u>Last reported</u> <u>Variation</u>	<u>Change</u>
	£'000	£'000	£'000
a) Residential/Nursing care and respite for older people	765	335	430
b) Extra Care Housing (ECH)	320	335	Cr 15
c) Domiciliary care & direct payments for older people	761	752	9
d) Residential and domiciliary care for people with physical disabilities	31	Cr 1	32
e) Community Equipment Service	Cr 18		Cr 18
f) Staffing and SLA's	Cr 51	Cr 11	Cr 40
	<u>1,808</u>	<u>1,410</u>	<u>398</u>

An invest to save proposal was agreed at Executive on 7 September 2011 relating to dementia. Savings from this were reflected in the budgets for 2012/13 (£100k) and 2013/14 (£150k), bringing the total saving required on older peoples budgets to £250k. Savings of £220k have been calculated as achieved for the year, mainly as a result of cost avoidance, ie keeping clients in their own homes rather than having to place them in nursing care.

- The numbers of nursing care placements has remained fairly constant during the year with average numbers being 10 fyes below the budget of 244 places . Although residential placements have also reduced during the year, as a result of the new capacity at the ECH schemes at Regency and Sutherland Courts, placements have been on average 22 fye's above budget of 309 places. An increase in debts unlikely to be recovered as well as those awaiting writeoffs has also required an increase in the contribution to the reserve for bad debts.
- The budgets for the new Extra Care Housing schemes at Regency Court and Sutherland Court have outturned with an overspend of £320k for the year. A combination of void units and additional care hours above those budgeted for have contributed to this overspend.
- Domiciliary care and direct payments have outturned slightly higher than predicted, with a final overspend of £761k. The policy of keeping service users within a community setting rather than placing them in a home has reduced the reliance on higher cost residential placements , but has increased the pressure on the community budgets.

An invest to save proposal was agreed at Executive on 19 October 2011 relating to services for people with physical disabilities. Savings from this were reflected in the budgets for 2012/13 (£100k) and 2013/14 (£150k), bringing the total saving required to £250k. For 2013/14 actual savings of only £34k were acheived

- Services for clients with physical disabilities has outturned with an overspend of £31k. Placements overspent by £99k and domiciliary care underspent by £68k.
- The budget for the Community Equipment Service run jointly with Bromley CCG underspent by £18k . During the year management action was taken to reduce the costs of the service which were projected to be substantially in excess of the budget. Discussions with Bromley CCG resulted in an additional contribution from them of £400k and a further £185k was allocated by them from winter pressures funding.
- Other budgets within Assessment & Care Management have underspent in total by £51k, staffing accounted for £11k of this, and SLA's for the majority of the balance.

Winter Pressures

During 2013/14, Bromley CCG contributed £285k towards the additional costs of funding services during the 'winter pressures' period. Of this amount £185k was allocated to the Community Equipment budget and £100k to provide nursing placements and domiciliary care . Actual expenditure for community equipment budget overall outturned with a small underspend. The nursing/domiciliary care budget spend was £58k. In addition staffing costs totalled £98k, but this amount was able to be contained within the overall assessment and care management staffing budgets. The overall gross expenditure of £340k is offset by the available grant of £285k. The net position of £55k was found within existing resources

2. Direct Services - Cr £88k

- Extra Care Housing - Dr £127k

There has been a significant pressure on the in-house ECH budgets during the year, mainly due to the need to provide additional support to some service users with mental health / dementia needs. There has also been an increase in the number of flats being used as 'step down' facilities by care management, resulting in subsequent loss of income (as this is not a chargeable service).

b) Transport Service- Cr £195k

The budget for the transport service has underspent significantly, with staffing underspent by £79k and running costs by £116k

c) Reablement / CARTS - Cr £41k

The underspend in this service relates to staffing.

d) Carelink - Dr £21k

The overspend in this services relates mainly to staffing (£15k) and underachievement of income (£4k).

3. Learning Disabilities Care Management - Cr £143k

The underspend relates to domiciliary care and direct payment costs (£117k) and staffing costs (£26k)

4. Learning Disabilities Day and Short Breaks Service - Cr £282k

The day care and short breaks service budgets have underspent by £282k this year, after budget savings of £75k have been taken into account. This has been achieved by the reorganisation of the management of day services and the relocation of PCT staff formally working at the Bassetts Day Centre to the Astley Centre resulting in better utilisation of those staff and ongoing vacancies in the service. The opening of the new short breaks service at Widmore Road has also achieved staff savings with the merging of the 2 former units onto the one site.

5. Learning Disabilities Housing and Support - Cr £121k

The underspend in the service mainly relates to vacant posts.

6. Operational Housing - Dr £193k

The 2013/14 budget now includes the £1m that had been held in the central contingency for the impact of welfare reform. The overspend takes this into account, i.e. it would have been higher if this funding hadn't been drawn down.

The number of B&B placements has increased at a significantly higher rate than in 2013/14 than in 2012/13. The net average increase in 2012/13 was 6 per month but the pattern in 2013/14 indicates an average monthly increase of 15; this is partly due to the impact of welfare reform. Numbers appear to have reduced in the final quarter of this financial year resulting in a balanced budget for B&B placements, which in turn has resulted in a return to central contingency of £129k of the original £1m.

The various invest to save initiatives have helped to reduce cost pressures and this is reflected in the figures. This includes the savings arising from Bellegrove (£86k in 2013/14 and £297k in a full year). Officers are currently modelling different scenarios to quantify the effect of further possible initiatives and also the most appropriate deployment of existing initiatives to maximise the financial benefit.

Increases in client numbers and rising unit costs are being experienced across all London boroughs. It is the result of the pressures of rent and mortgage arrears combined with welfare reform and a reduction in the number of properties available for temporary accommodation. There are high levels of competition and there is evidence of 'out-bidding' between London boroughs to secure properties. This has contributed towards the high cost of nightly paid accommodation.

The full year effect on temporary accommodation is currently anticipated to be a pressure of £237k in 2014/15 (this figure is net of the FYE savings from Bellegrove). However, this only takes account of projected activity to the end of March 2014, net of assumptions on savings arising from approved invest to save initiatives, and it does not include any projected further growth in numbers beyond that point.

Other variations within Housing Needs include an underspend on staffing (a result of a delay in finalising a restructure and continued difficulties / delays in recruitment), an increase in bad debt provision, funding the Bellegrove invest to save costs and the use of grants.

The £126k relates to increases in the bad debt provision due to the impact of changes of the Universal Credit

7. Strategic & Business Support Services - Cr £269k

The underspend on Strategic & Business Support Services relates mainly to: staffing (Cr £133k - vacant posts and reduced hours); overachievement of trading account income budget (Cr £33k); below budget spend on staff advertising (Cr £26k) and various other underspends on departmental general running expenses budgets.

8. Children's Social Care - Cr £67k

The main areas of projected under / overspending are:

Placements - Cr £18k

The children's placement budget has outturned with a minor underspend of £18k. This includes provision for possible additional payments to kinship carers as a result of the Tower Hamlets judgement (and Bromley having to pay family related carers at the same rate as unrelated carers) as well as possible additional costs in relation to adoption allowances.

Youth on Remand - Dr £0k

The LASPO Act 2012 paved the way for the devolution of under-18 secure remand budgets to local authorities from April 2013. The Youth Justice Board will continue to commission custodial places and will decide where to place those whom the court remands securely, but will invoice the local authorities for the cost. In addition where children are remanded securely they will all become looked after. Bromley's grant allocation for 2013-14 is £74k, and an amount was also set aside in the contingency of £500k for unfunded pressures. This sum was drawdown during the year, and the outturn shows that £195k of this allocation was spent. The balance of £305k has been returned to the contingency for future years.

Leaving Care Clients and UASC- Dr £308k

The budget for leaving care clients accommodation costs overspent by £391k net of housing benefits during the year. This included an amount set aside to cover the write off of debts no longer considered recoverable.

Offsetting this was income received in relation to Unaccompanied Asylum Seeking Children, which was higher than budgeted for.

No Recourse to Public Funds - Dr £434k

The cost to Bromley for people with no recourse to public funding has significantly exceeded the budget established for these costs, with £539k spent against a budget of £105k. The budget remains volatile with LBB having no influence on costs and will need to be monitored closely during 2014-15. Budgets have been reallocated for 2014-15, with an additional £260k being allocated here.

Bromley Youth Support Programme - Cr £161k

The underspend relates to staff vacancies in the Youth offending team.

Other miscellaneous budgets - Cr £11k

Other budgets within Children's Social Care have a net underspend of £11k, in particular an SLA with an external provider has not been renewed this year, resulting in an underspend of £38k.

Children's Disability Services - Cr £619k

	Projected Variations £'000
Short Breaks	Cr 340
Children's Disability Team	Cr 279
Total Children's Disability Services	Cr 619

The children's disability placement budget has underspent by £279k during the year. It had been expected that there would be new placements having to be made during the year, however these materialised later than assumed, resulting in a higher underspend than originally projected.

The short breaks service underspent by £340k, mainly due to the cessation of the floating outreach service in July and reduced costs of some SLA's as well as an underspend on the contract for provision of services at the Hollybank short breaks service (£32k)

9. Commissioning - Dr £44k

The Commissioning service area includes budgets for Carers, Taxicard and various contracts and SLAs as well as staffing and associated budgets for the ECHS Department Commissioning Division.

The overspend arises mainly from the delay in the achievement in 2013/14 of the budgeted savings from outsourcing reablement (£250k) and market testing extra care housing services (£100k) which were dependent on Commissioning activity.

This is largely mitigated by underspends on other areas within Commissioning including: Commissioning Division staffing (Cr £158k), Carers (Cr £30k), contracts, including the direct payments and ICAS contracts (Cr £59k) and various other underspend on running expenses budgets.

10. Learning Disabilities Services - Cr £599k

Budgets for learning disabilities placements (including supported living and shared lives) and SLAs underspent by £599k in 2013/14. The savings arise mainly from commissioning cost efficient placements and attrition.

The general situation regarding CCG Continuing Healthcare funding is currently volatile and there are risks relating to funding for LD clients. Typically these tend to be high cost clients so the financial risk is significant. Assumptions have been made on the position for the 2013/14 accounts but this may change as the situation progresses.

11. Mental Health Services - Cr £156k

The underspend arises partly from the full year effect of client moves during 2012/13 which resulted in more cost effective placements, from increased use of flexible support rather than residential placements and from containing annual contract price increases to providers. Some of the underspend relating to restricting price increases has been attributed to the 2013/14 budget saving for commissioning contract efficiencies.

12. Supporting People - Cr £257k

The underspend of £256k on Supporting People budgets is in addition to the savings required to achieve the savings targets built in to the 2013/14 budget (further £1m over and above 2012/13).

The underspend relates mainly to savings arising from the full year effect of the tendering of mental health flexible support services, from limiting inflationary increases paid to providers and from re-tendering / extending contracts in 2013/14 at a reduced cost.

13. Drugs & Alcohol - Cr £237k

Expenditure previously charged to Drugs & Alcohol budgets has been funded from Public Health substance misuse budgets in 2013/14.

14. Public Health - Cr £2k

The £2k relates to a variation in the non-controllable budgets which are shown elsewhere on the table. The Public Health grant underspent by £769k, and this amount has been transferred to the Public Health Reserve. Of this amount, the Executive on 12th February was asked to approve a carry forward of £98k for funding for weight management pilot schemes in 2014/15. The balance of the underspend relates to staffing costs of £329k due to vacancies during the year, and £338k in relation to Smoking and Tobacco services either not renewed during the year or due to underactivity on the Bromley Healthcare contract.

15. ENVIRONMENT AND COMMUNITY SERVICES DEPARTMENT - Housing Improvement - Dr £62k

There is a shortfall within renovation grant agency fee income of £65k. This is due to reduced activity on capital schemes which has had a corresponding effect on the fees earned. This is partly offset by other minor variations.

Waiver of Financial Regulations:

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempted from the normal requirement to obtain competitive quotations, the Chief Officer has to obtain the agreement of the Director of Resources and Finance Director and (where over £100,000) approval of the Portfolio Holder, and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, waivers were approved as follows:

- (a) There were 23 contract waivers agreed for the continuation of a current contracts of less than £50k each and 5 contract waivers agreed for the continuation of a current contracts of more than £50k each.
- (b) There were 8 waivers agreed for placements over £50k in Adult Social Care.

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" are included in financial monitoring reports to the Portfolio Holder. Since the last report to the Executive, no virements have been actioned.

2012/13 Actuals	Division Service Areas	2013/14 Original Budget £'000	2013/14 Final Approved £'000	2013/14 Provisional Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
EDUCATION CARE & HEALTH SERVICES DEPARTMENT								
Education Division								
1,879	Access	1,469	1,147	952	Cr 195	1	Cr 316	0
Cr 511	Adult Education Centres	Cr 618	Cr 630	Cr 400	Cr 230	2	Cr 221	230
148	School Standards	115	168	145	Cr 23	3	Cr 21	0
4,099	SEN and Inclusion	4,718	4,754	4,403	Cr 351	4	Cr 177	0
0	Workforce Development & Governor Services	0	1	11	10	5	Cr 24	0
0	Education Services Grant	Cr 3,282	Cr 3,282	Cr 2,957	325	6	333	106
74	Schools Budgets	Cr 1,431	Cr 1,485	Cr 1,485	0	7	0	0
158	Other Strategic Functions	148	170	160	Cr 10	8	Cr 9	0
0	Early Years	0	0	0	0		0	0
Cr 50	Primary Schools	0	0	0	0		0	0
Cr 1,368	Secondary schools	0	0	0	0		0	0
Cr 17	Special Schools	0	0	0	0		0	0
400	Education Commissioning and Business Services	0	0	0	0		Cr 2	0
131	School Improvement	0	0	0	0		0	0
4,943		1,119	843	829	Cr 14		5	336
Children's Social Care								
2,002	Bromley Youth Support Programme - (Youth Svce)	1,773	1,803	1,790	Cr 13	9	Cr 28	0
1,453	Referral and Assessment Children's Centres	2,086	2,401	2,186	Cr 215	10	Cr 161	0
3,455		3,859	4,204	3,976	Cr 228		Cr 189	0
Early Intervention Grant								
Cr 11,798	Early Intervention Grant	0	0	0	0		0	0
Cr 11,798		0	0	0	0		0	0
0	Carry forward already approved	0	0	Cr 297	Cr 297	10	Cr 297	0
Cr 3,400	TOTAL CONTROLLABLE FOR EDUCATION - ECHS	4,978	5,047	4,508	Cr 539		Cr 481	336
11,787	Total Non-Controllable	5,553	9,221	9,221	0		0	0
4,731	Total Excluded Recharges	3,618	3,802	3,802	0		0	0
13,118	TOTAL EDUCATION PORTFOLIO - ECHS	14,149	18,070	17,531	Cr 539		Cr 481	336
Memorandum Item								
Sold Services								
	Education Psychology Service (RSG Funded)	0	0	38	38	} 11	Cr 35	0
	Education Welfare Service (RSG Funded)	0	0	Cr 44	Cr 44		Cr 46	0
	Behaviour Support (Secondary) (RSG Funded)	0	0	143	143		126	0
	Workforce Development (DSG/RSG Funded)	0	0	Cr 4	Cr 4		9	0
	Governor Services (DSG/RSG Funded)	0	0	Cr 8	Cr 8		2	0
	Community Vision Nursery (RSG Funded)	0	0	Cr 18	Cr 18		Cr 21	0
	Blenheim Nursery (RSG Funded)	0	0	Cr 48	Cr 48		Cr 58	0
	Catering & Cleaning (RSG Funded)	0	0	28	28		32	0
	Business Partnerships (RSG Funded)	0	0	0	0	0	0	
	Total Sold Services	0	0	87	87		79	0

Reconciliation of Final Budget

£'000

Original Budget 2013/14

14,149

Allocation of Localisation & Conditions Pay Awards	70
Short Breaks Post Transfer from Care Services	21
Centralisation of training budgets	Cr 8
Transfer of IT post to Resources	Cr 8
Transfer of Commissioning Post to Care Services	Cr 45
Transfer for data cleansing work to Care Services	Cr 10
Children's Centre Carry Forward from 2012/13	297
Recharge of Nursery costs to Care Services	Cr 254
Transfer for SEN complaints work to Care Services	Cr 1
Decentralisation of IT budgets	4
Commissioning Recharge to SEND Pathfinder	3
Capital Charges	1,547
Insurance	Cr 13
Repairs & Maintenance	Cr 15
IAS19 (FRS17)	2,149
Excluded Recharges	184
Final Approved Budget for 2013/14	18,070

REASONS FOR VARIATIONS

1. Access Cr £195k

An underspend of £97k within the Education Welfare Service is the result of an overachievement of trading account income, which also required fewer resources to generate, and a vacancy within the statutory element of the team.

The budget for behaviour services was delegated to schools for 2013/14, so the secondary outreach budget could no longer be funded through the Dedicated Schools Grant, and was set up as a trading account. There was a shortfall of income of £143k due to lower than anticipated uptake of respite placements, a fall in income generated from packages due to long term sickness, and higher than budgeted resources required to generate this income.

There is a net underspend of £1k relating to capital and facilities management. This is made up of an overspend of £29k on the catering and cleaning sold service which was terminated on 31st July 2013, with just a strategic element remaining until 31st October 2013, offset by an underspend on capital management due to a vacant post following the restructure of Access and Admissions.

Also within Access, there are underspends of £33k in Admissions due to a reduction in hours (early implementation of 2014/15 savings), £32k on statutory transport grant payments, and £97k on Early Years staffing (also early achievement of 2014/15 savings).

The council's two in-house nurseries, which were moved onto trading accounts this year, have generated surplus income of £64k. These trading accounts weren't set up as full-cost recovery, so this surplus is only covering part of the £155k corporate recharges currently allocated to the nurseries.

	Projected Variations £'000
Education Welfare Service	Cr 53
Trading Account	Cr 44
Capital & Facilities Management	Cr 29
Trading Account	28
Access & Admission	Cr 33
Early Years Support	Cr 97
Transport Grants	Cr 32
Business Support	Cr 14
Secondary Outreach Trading Account	143
Blenheim Nursery Trading Account	Cr 46
Community Vision Trading Account	Cr 18
	Cr 195

2. Adult Education - Dr £230k

There is an overspend of £230k for Adult Education Centres. This is mainly a result of both lower levels of disposable income amongst some of the target audience and an increase in the number of students claiming full fee remission as they are unemployed. Many of these are enrolling on the courses BAEC provides in response to the Job Centre requests.

The SFA grant allocation for 2013/14 was less than anticipated, with a shortfall of £89k. This is partly due to the 24+ funding scheme, which has been converted into a ring-fenced student loan allocation, irrespective of take-up, and has resulted in a fixed cut of £53K from the main grant allocation.

The reduction in the two main income streams above should be mitigated by a reduction in staffing costs and running expenses. Unfortunately this hasn't been achieved to the extent that the income has fallen, with a total net underspend of £17k.

The attached nurseries have underspends of £33k for Poverest and £10k for Widmore, and an overspend of £44k for Kentwood due to a shortfall in fee income. There is also a £33k overachievement of income for room bookings.

	Projected Variations £'000
Reduction in grant income	89
Reduction in fee income	190
Officers & support staff pay	Cr 39
Teachers & assistants pay	32
Supplies and services	Cr 33
Premises costs	23
Kentwood nursery	44
Widmore nursery	Cr 10
Poverest nursery	Cr 33
Room lettings	Cr 33
	230

3. School Standards - Cr £23k

Due to delays in recruiting to the new School Standards team following the restructure of the EDC, there is a total net non-recurrent underspend of £23k on staffing/consultancy budgets.

	Projected Variations	
	£'000	
School Standards	Cr	11
Primary Support Advisory Team	Cr	12
	Cr	23

4. SEN and Inclusion Cr £351k

An underspend of £310k has arisen in SEN Transport as a result of increased route efficiency and sharing of routes with bordering LA's, as well as planned costs relating to the IT system work required for merging with Adults Transport not being incurred in year.

There is also an increased one-off underspend in the SEN assessment and monitoring team due to an increase in the level of staff/management time recharged to the SEND Pathfinder Grant.

A shortfall of income on the Education Psychology trading account, as well higher than budgeted resources required, has resulted in an overspend of £38k. There is also a minor overspend on the statutory element of the service.

	Projected Variations	
	£'000	
SEN Transport	Cr	310
SEN assessment and monitoring	Cr	69
Education Psychology Service		3
Trading Account		38
Transferred post charged to DSG	Cr	13
	Cr	351

5. Workforce Development & Governor Services - Dr £10k

There is an underspend on salary budgets due to two part year vacancies within the team, one of which the service was unable to fill until March 2014, and the other being covered by an agency worker from December 2013. Despite this, the service has overachieved the income targets on both trading accounts by a total of £12k. This is offset by a reduction in the level of costs that could be charged to DSG.

	Projected Variations	
	£'000	
Workforce Development & Governor Services		22
Workforce Development Trading Account	Cr	4
Governor Services Trading Account	Cr	8
		10

6. Education Services Grant - Dr £325k

The final Education Services Grant (ESG) allocation was £325k less than budget. The ESG allocation is re-calculated on a quarterly basis, so the grant reduces in-year as schools convert to academies. The final allocation is based on the 13 completed conversions during 2013/14. The full year effect of this is £656k (less the £550k grant reduction growth in the 2014/15 budget).

Looking to 2014/15, 3 schools converted on 1st April, and a further 11 applications have been approved by DfE (including the Pupil Referral Unit), and are likely to convert between July and September 2014. When combined with the 3% reduction in per pupil rate, this results in a projected shortfall for 2014/15 of £918k (less the £550k growth).

7. Schools Budgets (no impact on General Fund)

Expenditure on Schools is funded through the Dedicated Schools Grant (DSG) provided for by the Department for Education (DfE). DSG is ring fenced and can only be applied to meet expenditure properly included in the schools budget. Any overspend or underspend must be carried forward to the following years Schools Budget. There is a total net underspend of £4.3m on DSG funded services as outlined below to be carried forward to 2014/15.

With effect from September 2013, the EFA became responsible for directly providing the first £6k of SEN funding for academies, and would recoup the figure from the authorities DSG allocation. The final amount to be recouped was less than anticipated when setting the 2014/15 budget, resulting in a £1.2m underspend.

There is a total underspend on SEN placements of £1,039k, due to a number of factors including lower than budgeted number of placements/support across the board, and average costs being kept to a minimum. In addition, the projected numbers of pupils anticipated to start in 2013/14 was higher than final actual numbers, including 3 LAC children. There also remains £339k of creditor provision made at the end of 2012/13 which has not been fully realised.

As part of the 2013/14 DSG allocation, £3.1m funding for SEN support in Further Education transferred from the EFA to the council. These placements were negotiated at the start of the academic year, resulting in a total underspend of £718k: £80k at Bromley College and other FE colleges, £477k with all other Independent Specialist Providers, and £161k on the social care element.

The Sensory Support and Inclusion services have underspent by a total of £167k, mainly on staffing budgets as a result of staff working less hours than budgeted, employers pension contributions for staff not in the pension scheme, and staff time recharged to the SEND Pathfinder grant. There is also an amount of £220k relating to funding to support non-statemented children which, due to changes to the schools funding regulations, could not be delegated to schools in year.

There is also an underspend of £49k for assessment and support of children with complex medical needs in mainstream schools, and an underspend of £195k within the pre-school SEN service, primarily due to staff vacancies, and staff working reduced hours.

Within the Behaviour Service, there are underspends of £17k for the Early Intervention Service due to a staff vacancy, £201k for Progression Courses due to overachievement of income and a reduction in demand, and £80k relating to the part-year vacancy in the head of service post. There is an overspend of £74k in the Home and Hospital service on supply staff and rent payable relating to the Nightingale Centre, as well as an increased recoupment claim.

Free Early Education (FEE) for 2 years olds, which for 2013/14 onwards is now funded through DSG, has underspent by £1,074k of the £2.8m budget. This is partly offset by an overspend of £529k on FEE for 3 & 4 year olds.

There is an underspend of £353k on Carbon Reduction Commitments. Schools are to be excluded from the CRC scheme with effect from 1st April 2014, so this budget has been removed for future years.

There is an underspend of £1.4m due to high needs recoupment adjustments re special unites in academies which were anticipated when setting the budget, but have not been realised, as well as £775k and £194k due to 6th form funding in special schools, and teachers' pay grants respectively.

In addition, there is an overspend of £175k due to higher numbers of bulge classes than budgeted, and underspends of £103k on nursery classes, £130k on SEN matrix support in special schools, and £90k due to recoupment adjustments relating to business rates for academy converters.

There is a small variation in the total recharges and non controllable costs charged to DSG, with £61k less than budgeted non controllable costs such as premises maintenance, offset by £45k more on recharges, mainly due to a revision of the level of support to members charged.

There is also a cost of £54k relating to the old School Improvement team as a result of the restructure not being completed until 31st April, as teachers' contracts can only be terminated at the end of April, August or December. There have also been a few post-closure transactions for the EDC trading account, totalling £11k, and a £90k underspend relating to security and utility costs for the old EDC site.

Finally there is a £2.9m contribution to the Glebe expansion capital scheme which was approved by Council on 14th April 2014, £678k increase in bad debt provision relating to loans to schools and £359k costs on various one-off activities etc such as classroom rentals for bulge classes and provision of support for academy conversions, and 2012/13 costs relating to the Pupil Referral Service.

Projected Variations

£'000 £'000

SEN & Inclusion

Placements	Cr	1,049	
Effect of prior year creditors	Cr	339	
Equipment	Cr	87	
Ex-EFA SEN FE Support	Cr	718	
Transport	Cr	143	
Deaf centres & sensory support	Cr	167	
Support in mainstream	Cr	220	
Specialist Support & Disability Services	Cr	49	
Pre-school service	Cr	195	Cr 2,967

Behaviour service	Cr	225	
Free Early Education - 2 year olds	Cr	1,074	
Free Early Education - 3 & 4 year olds		529	
Access & Admissions		14	
EDC trading account	Cr	11	
School Improvement		54	
School Standards	Cr	115	
Workforce Development & Governor Services	Cr	15	
Ex-EDC site costs	Cr	90	
Carbon reduction commitments	Cr	353	
PSAG		70	
Non-controllable costs	Cr	61	
Excluded recharges		20	
Maternity pay etc	Cr	84	
Excluded pupils		28	
SEN funding for academies	Cr	1,170	
Bulge classes		175	
Academy units funding/recoupment	Cr	1,473	
Teachers' Pay Grant	Cr	194	

Nursery classes	Cr	103
Business rates re academy converters	Cr	90
Budget share variations	Cr	139
Special school 6th form funding	Cr	775
Special school matrix funding	Cr	130
One-off spend re academy conversions, classroom rentals etc		356
Contribution to Glebe expansion capital scheme		2,880
Increase in bad debt provision		678
	Cr	4,265

8. Other Strategic Functions - Cr £10k

There is a minor underspend of £10k on consultancy costs. This budget has been reduced for 2014/15 as part of the Baseline Review savings.

9. Youth Service - Cr £13k

There is an underspend of £13k for the Youth Service, mainly relating to supplies and services budgets.

10. Referral and Assessment Childrens Centres - Cr £512k

An underspend of £297k in the service relates to the carry forward from 2012/13 remaining unspent. The contract to rebuild the Castlecombe Children's Centre has been awarded and the building vacated in preparation for the work starting. The service will temporarily relocate to the Mottingham Children's Centre and it is anticipated that the rebuild will be completed by the end of August 2014. The projected cost of the work has increased from the £400k reported at Education Bud Sub-Committee on 2nd October to £517k (including contingencies). The service requests that the £297k be carried forward again to 2014/15, which was agreed by Executive on 2nd April.

In addition, there were turnover savings throughout the year resulting in an underspend of £121k on staffing budgets and underspends on premises, supplies and services, and room hire income.

	Projected Variations £'000
Tenant Maintenance (unspent 2012-13 carry forward)	Cr 297
Improvements and alterations	Cr 37
Officers pay	Cr 121
Commissioning and income	Cr 32
Supplies and services	Cr 25
	Cr 512

12. Sold Services (net budgets)

Services sold to schools are separately identified in this report to provide clarity in terms of what is being provided. These accounts are shown as memorandum items as the figures are included in the appropriate Service Area in the main report.

Waiver of Financial Regulations:

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempted from the the normal requirement to obtain competitive quotations, the Chief Officer has to obtain the agreement of the Director of Resources and Finance Director and (where over £100,000) approval of the Portfolio Holder, and report use of this exemption to Audit Sub committee bi-annually. Since the last report to Executive the following waivers have been actioned.

- IT licenses on behalf of schools with a total value of £67k. These costs will be recharged to schools.
- Project management and architectural feasibility consultancy services to support the delivery of a new classroom, with a total value of £148k
- An extension for the provision of supply teachers and one to one tuition for Looked After Children with an annual value of £67k. Future provision will be delivered via the new Dynamic Purchasing System.
- SEN support in multiple pre-school and nursery settings with an annual value of £200k.

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been approved.

2012/13 Actuals £'000	Division Service Areas	2013/14 Original Budget £'000	2013/14 Final Approved £'000	2013/14 Provisional Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
Cr 6,470 1,359	Customer & Support Services Parking Support Services	Cr 6,645 1,225	Cr 6,092 1,239	Cr 6,461 1,247	Cr 369 8	1 - 6 7	Cr 330 0	0 0
Cr 5,111		Cr 5,420	Cr 4,853	Cr 5,214	Cr 361		Cr 330	0
104	Public Protection - ES Emergency Planning	71	74	76	2	8	0	0
104		71	74	76	2		0	0
4,440 2,428 Cr 36 6,007 582 16,182	Street Scene & Green Space Area Management/Street Cleansing Highways Markets Parks and Green Space Street Regulation Waste Services Management action to meet FYE	4,426 2,367 Cr 33 6,026 485 16,639	4,087 2,498 1 5,889 411 16,670	4,135 2,540 Cr 18 5,775 481 17,085	48 42 Cr 19 Cr 114 70 415	9 10 11 12 13 14	36 Cr 65 Cr 23 Cr 7 69 412	0 0 0 0 0 330 Cr 330
29,603		29,910	29,556	29,998	442		422	0
6,622 167 303	Transport & Highways Highways incl London Permit Scheme Highways Planning Traffic & Road Safety Management action to meet FYE	6,118 135 167	6,575 135 197	6,436 129 177	Cr 139 Cr 6 Cr 20	15 16 17	Cr 126 0 Cr 20	300 0 0 Cr 300
7,092		6,420	6,907	6,742	Cr 165		Cr 146	0
31,688	TOTAL CONTROLLABLE	30,981	31,684	31,602	Cr 82		Cr 54	0
7,561	TOTAL NON-CONTROLLABLE	7,983	7,391	7,391	0		Cr 63	0
2,321	TOTAL EXCLUDED RECHARGES	2,022	2,035	2,035	0		0	0
41,570	PORTFOLIO TOTAL	40,986	41,110	41,028	Cr 82		Cr 117	0

Reconciliation of Final Budget

£'000

Original Budget 2013/14

40,986

Repairs and Maintenance carry forward from 2012/13	41
Allocation of Localisation & Conditions Pay Awards	83
Net loss of income from proposed sale of car parks	546
Centralisation of training budgets	Cr 3
Budget transfer within ECS Department	2
Parking Fund transfer	18
Lead Local Flood Authorities	220
Increased Fuel Costs	164
Detritus / Leafing - additional street cleansing costs	140
Excluded recharges - minor adjustment	Cr 3
Public Health Recharge adjustment	Cr 545
Capital Charges	Cr 1,521
Insurance	559
Rent Income	10
Repairs & Maintenance	Cr 119
IAS19 (FRS17)	438
Excluded Recharges	94
Final Approved Budget for 2013/14	41,110

REASONS FOR VARIATIONS

1. Income from Bus Lane Contraventions Dr £47k

There is a reduction in income of £73k for 2013-14 due to a reduction in the number of contraventions. This is partly mitigated by additional income of £26k received from PCNs issued in previous years.

2. Off Street Car Parking Cr £80k

Overall there is surplus of income of £10k for off street parking. The Hill has a deficit of £56k and the Civic Centre a deficit of £5k. This is partly offset by additional income of Cr £36k at Village Way and Cr £35k from surface car parks.

Compared to 2012/13, income for off street parking has increased by £64k. £56k of this can be attributed to the price increase which came in at the end of April 2012. The balance of £8k relates to an improvement in usage for 2013/14.

Other variations include business rate adjustments of Cr £30k, an underspend of Cr £17k for parking contract payments and a small variance of Cr £16k for car park maintenance due to on-going negotiations with the lessee for resurfacing the Village Way ramps.

Minor variations across all other budgets total Cr £7k

Summary of variations within Off Street Car Parking	£'000
Off Street Car Parking income - multi-storey car parks	25
Off Street Car Parking income - surface car parks	Cr 35
Business rate adjustments/rebate	Cr 30
Projected underspend on R&M at multi-storey car parks	Cr 16
Underspend on contract payments	Cr 17
Other minor variations	Cr 7
Total variations within Off Street Parking	Cr 80

3. On Street Car Parking Cr £106k

An income deficit of £57k is projected within Bromley Town Centre Inner zones. This is more than offset by additional projected income in the outer Bromley zone of Cr £62k and within Petts Wood, Beckenham and Orpington Cr 35k.

Other variations include Cr £11k for parking contract payments and Cr £31k within running expenses including equipment and lines and signs maintenance.

There is a small surplus projected for other income of £24k.

Summary of variations within On Street Car Parking	£'000
Income from Bromley Town Centre Inner zones	57
Income from Bromley Town Centre Outer zones	Cr 62
Income from Petts Wood, Beckenham & Orpington	Cr 35
Other income	Cr 24
Underspend on contract payments	Cr 11
Underspend on running expenses	Cr 31
Total variations within On Street Car Parking	Cr 106

4. Parking Enforcement Cr £214k

There is a surplus of £122k from PCNs issued by Vinci due to an increase in contraventions. Additional income has been received for PCN contraventions in previous years totalling £64k.

Several sets of enforcement hand-held equipment have had to be replaced at a cost of £77k. Other variations in running costs total Cr £23k; these include Cr £9k of Traffic Committee for London costs where the number of appeals were less than budgeted for, £8k on staffing and variations across other enforcement costs of Cr £6k.

There is a net surplus of Cr £69k for mobile and static cameras due to an increase in contraventions during 2013/14. Additional income has been received for PCN contraventions in previous years totalling £13k.

Summary of variations within Car Parking Enforcement	£'000
PCNs issued by wardens	Cr 186
Handheld enforcement equipment replacement	77
PCNs issued by mobile & static cameras	Cr 82
Underspend on other enforcement costs	Cr 23
Total variations within Parking Enforcement	Cr 214

5. Permit Parking Dr £2k

There is an income deficit of £15k from the from the sale of permits. This deficit is partly offset by an underspend across running expenses of £13k.

6. Shared Parking Service Cr £18k

There is an underspend of £18k for the Bromley element of the parking shared service. This is mainly due to delays in filling vacant posts particularly the ICT & Projects Manager post.

Summary of overall variations within Parking:		£'000
Bus Routes Enforcement		47
Off Street Parking	Cr	80
On Street Parking	Cr	106
Parking Enforcement	Cr	214
Permit/Disabled Parking		2
Shared service underspend	Cr	18
Total variation for Parking	Cr	369

7. Support Services Dr £8k

Minor variations across the service have resulted in a net overspend of £8k.

8. Emergency Planning Dr £2k

Minor variations across the service have resulted in a net overspend of £2k.

9. Area Management & Street Cleansing Dr £48k

Within the FPN littering offence scheme there is a deficit of £36k. This has arisen where the income recovery rate has fallen to around 40% in recent months, and therefore costs exceed income collected. It is anticipated that following recent contractor changes and payment arrangements, there will be a higher recovery rate in 2014-15, and thus no deficit. This will continue to be monitored closely as any deficit will require compensating savings to be identified elsewhere.

There is a net overspend within the street cleansing contract of £31k. £33k of this relates to an additional seasonal weed spray being carried out due to the wet winter which caused significant weed growth. Other minor variations total Cr £2k.

There is an underspend of £8k due to lower participation in the community toilet scheme than anticipated.

Minor variations across other budgets have resulted in a net underspend of £11k which is partly offsetting the FPN and street cleansing contract deficits described above.

Summary of variations - Area Management / Street Cleansing		£'000
Deficit within FPN littering offences		36
Overspend within street cleansing contract		31
Underspend within community toilet scheme	Cr	8
Minor variations	Cr	11
Total variations - Area Management & Street Cleansing		48

10. Highways SS&GS Dr £42k

Increased activity for skip and street traders licences has led to a surplus in income of £38k, which is contributing to overspends elsewhere across the division.

Within the materials budget, there is an underspend of £16k, largely attributable to lower activity within Snow Friends initiatives as a result of the relatively mild winter.

There is an overspend of £31k within the carriageway major patching budget due to additional works required to repair the larger potholes caused by the winter flooding.

Footway works budgets are overspent by £22k. Within this variation, there is an overspend of £37k due to additional pavement reinstatement works. This was as a result of the damage caused during the winter storms, which necessitated the removal of trees from the footways. This overspend is partly offset by an underspend of £15k on minor footway repairs which were not required due to the larger repair works.

Within gully cleaning, there is an underspend of £35k, the majority of which was planned in order to offset other pressures across the division.

Other variations total Cr £35k mainly within safety road markings / renewals and vehicular guard rails (Cr £9k) and the public rights of way budget (Cr £13k).

As a result of the stormy weather experienced initially during October and December, and then subsequently during February and early March, there is an overspend within the tree maintenance budget of £213k. This is the result of general damage caused across the borough where trees have had to be cut and removed from highways. £100k is being drawn down from the earmarked reserve set aside for storm damage. Overall, the net overspend relating to tree maintenance as a result of storm damage is £113k.

Summary of variations - Highways SS&GS		£'000
Surplus income from skip licences	Cr	14
Surplus income from street traders' licences	Cr	24
Underspend on materials for Snow Friends	Cr	16
Major patching overspend - potholes		31
Overspend on footways		22
Underspend on gully cleaning	Cr	35
Other variations	Cr	35
Overspend on tree maintenance		213
Drawdown from earmarked reserve set aside for storm damage	Cr	100
Total variations - Highways SS&GS		42

11. Markets Cr £19k

There is an income surplus of £5k due to higher customer activity than previously anticipated. Additionally, there are underspends across supplies and services budgets of £14k, giving a net underspend for the service of £19k. This is being used to contribute towards deficits within the division.

12. Parks & Greenspace Cr £114k

There is a net underspend across staffing budgets of £63k. Of this, £23k is attributable to maternity leave, with no subsequent back-filling within the Park Ranger service. The remaining net underspend of £40k is largely due to managing vacancies within BEECHE and Parks Development.

Within Grounds Maintenance, there is an underspend of £65k relating to repair works to the dam at Keston Ponds not taking place. During the winter storms, a tree fell across the dam causing structural damage and inspections undertaken revealed works and remedial actions in the region of £65k being required. Due to the complex and specialist nature of these works, combined with the close proximity to the end of the financial year, it has not been possible to undertake this project in 2013/14. A request is therefore being made to the June Executive to carry forward these funds into 2014-15.

There are minor variations across other Parks and Greenspace budgets of Dr £14k, resulting in a net underspend for the service of £114k.

Summary of variations - within Parks & Green Space		£'000
Underspend within staffing	Cr	63
Underspend within grounds maintenance (carry-forward request to be made)	Cr	65
Other minor variations		14
Total variations - Parks & Green Space	Cr	114

13. Street Regulation Dr £70k

Delays in implementing staff savings of £107k resulted in only a part year effect (Cr £39k) being achieved. The full £107k saving will be achieved from April 2014.

Management action was taken not to backfill a secondment to Education, Care & Health services (Cr £12k), in order to contribute to the deficit.

Other minor variations across other budget headings total Dr £14k.

Summary of variations within Street Regulation		£'000
Delay in achieving staffing savings		68
Management action	Cr	12
Other minor variations		14
Total variations - Street Regulation		70

14. Waste Services Dr £415k

Actual tonnage is 3,600 tonnes above budget for the year. This is mainly due to the impact of the storms during the Christmas period.

Income received as a result of the payment mechanism built into the disposal contract has resulted in a small deficit of £5k.

Within trade waste collection income, there is a deficit of £48k. Prices were increased by 4.2% from 1st April 2013 with minimal expectation for a dropout of customers. Around 3% of commercial customers have withdrawn from the service.

Within trade waste delivered income, there is a surplus of £76k, due to increased activity from builders and other tradesmen bringing waste to the depots.

There is a deficit from paper recycling income of £130k due to reduced tonnages currently being collected from households. It is likely that this trend will continue into future years.

Income from textile collections has generated a surplus of £20k due to increased tonnages compared to expected. In addition there is additional £8k across other income streams.

Within the 2013-14 budget setting process, staff savings of £50k relating to two site supervisor posts were incorporated. The net effect of delays in implementing the changes, which were effective from 1st February as well as holding a post vacant for part of the year, is a deficit of £27k. The full £50k saving is expected to be delivered from April 2014.

The Coney Hill budget is underspent by £24k as a result of sums set aside for replacement equipment and other non-routine items not being required.

There is also a net underspend across various other budgets totalling Cr £19k. This includes car allowances, the collection contract as well as general running expenses.

The full-year effect (2014/15) of the deficit relating to disposal tonnages, detritus, leafing, paper income, and trade waste collection income is likely to be around £330k. £200k has been allocated from centrally held funds as a growth item and the remaining balance of £130k has been met from within existing Street Scene & Green Space budgets.

Summary of variations within Waste Services	£'000
Waste disposal tonnages	352
Payment mechanism deficit	5
Trade waste collection income	48
Trade waste delivered income	Cr 76
Paper recycling income	130
Textile collections, special collection & other income	Cr 28
Staffing	27
Coney Hill	Cr 24
Collection contract, car allowances & general running expenses	Cr 19
Total variation for Waste Services	415

15. Highways (Incl London Permit Scheme) Cr £139k

Across all streams of NRSWA income there is a surplus of £91k. This has improved from the previously projected nil variation mainly as result of an additional defect notices raised during February and March.

The full year-effect within NRSWA income is a projected deficit of around £300k. This has already been met from within T&H budgets as part of the 2014-15 budget setting process work that has been undertaken.

There is an underspend within staffing budgets of £39k, due to a combination of not recruiting to vacant posts and delays in appointing to other posts.

The winter service budgets have underspent by £86k, essentially due to the relatively mild winter and lack of snowfall. The table below gives a breakdown of winter service budgets, final expenditure, and subsequent variances: -

Winter Service	Budget £'000	Outturn £'000	Variance £'000
Salt, gritting & snow clearance	161	25 Cr	136
Met Office Costs	25	31	6
Vehicle / plant maintenance & repairs	113	146	33
Standby / training / overtime and other costs	106	117	11
Winter Service Totals	405	319 Cr	86

Within the drainage budget, there is an overspend of £50k. This is largely as a result of the unprecedented heavy rainfall over the winter months where additional costs relating to emergency flood works and clean-up operations have been incurred. Members have approved a one-off provision for emergency flood damage of £100k, although no drawdown is required in 2013-14 due to surplus NRSWA income absorbing this cost. It is currently anticipated that a full drawdown will be required in 2014-15 to complete the remaining works.

There is a net overspend across all other highways budgets of £27k, resulting in a total underspend for the service of £139k.

Summary of variations within Transport & Highways	£'000
Variation in NRSWA income	Cr 91
Salary underspend	Cr 39
Winter Service	Cr 86
Overspend relating to emergency flood work	50
Net overspend across other budgets	27
Total variation for Transport & Highways	Cr 139

16. Highways Planning Cr £6k

Minor variations across the service have resulted in a net underspend of £6k.

17. Traffic & Road Safety Cr £20k

There is a net underspend across traffic & road safety budgets of £20k. This is largely within employee related costs, due to a combination of maternity leave and not backfilling a short-term secondment to Education, Care & Health services.

Waiver of Financial Regulations

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempted from the normal requirement to obtain competitive quotations, the Chief Officer has to obtain the agreement of the Director of Resources and Finance Director and (where over £100,000) approval of the Portfolio Holder, and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, the following waiver has been approved:

- 1) Supply of hand held devices for Civil Enforcement Officers £80k

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive no virements have been actioned.

2013/14 Actuals £'000	Division Service Areas	2013/14 Original Budget £'000	2013/14 Final Approved £'000	2013/14 Provisional Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
573	Public Protection Community Safety	430	432	432	0	1	0	0
297	Mortuary & Coroners Service	339	328	322	Cr 6	2	Cr 10	0
2,438	Public Protection	2,456	1,692	1,584	Cr 108	3	Cr 9	0
3,308	TOTAL CONTROLLABLE FOR PUBLIC PROTECTION & SAFETY	3,225	2,452	2,338	Cr 114		Cr 19	0
298	TOTAL NON CONTROLLABLE	6	172	172	0		0	0
321	TOTAL EXCLUDED RECHARGES	229	236	236	0		0	0
3,927	PORTFOLIO TOTAL	3,460	2,860	2,746	Cr 114		Cr 19	0

Reconciliation of Final Budget

£'000

Original Budget 2013/14	3,460
Allocation of Localisation & Conditions Pay Awards	26
Budget Transfer with ECS Department	Cr 2
Increased Fuel Costs	5
Public Health Recharge adjustment	Cr 814
IAS19 (FRS17)	166
Excluded Recharges	19
Final Approved Budget for 2013/14	<u>2,860</u>

REASONS FOR VARIATIONS

1. Community Safety £0k

The overspend on staffing of £46k due to the late notification of revised MOPAC funding has been funded by the agreed diversion of the Prevent monies of Cr £46k. In addition there is a minor overspend across expenditure budgets of £3k which is offset by additional income, resulting in no overall variation.

2. Mortuary & Coroners Service Cr £6k

There is an underspend of £11k for 2013/14, on the coroners service, based on the annual request from Croydon for Bromley's contribution. The London Borough of Croydon, who administer the Coroners Service on behalf of a consortium of four local authorities including Bromley, requested around £30k from Bromley for back pay of Coroners' salary costs during this financial year. Negotiations are taking place as to the extent of Bromley's liability however, a refund agreed for 2012/13 before the back pay issue was raised, is for a similar amount. This is being held against the liability until the matter is resolved. A minor overspend of £5k within Mortuary costs, has resulted in a net variation for the service of Cr £6k.

3. Public Protection Cr £108k

Within employee expenses, there is an underspend of £44k. This is largely due to the secondment of the Head of Public Health Nuisance to Executive Assistant, offset by the effect of delays in implementing the budget options for 2013/14 and other minor variations.

As reported in the January monitoring, the number of dogs being kept in kennels and associated medical cost during winter months has been less than expected. This trend has been maintained until the end of the financial year resulting in a higher underspend totalling Cr £28k.

There is an underspend of £28k across CCTV budgets. Within the contract there is an underspend of £6k on the monitoring contract due to non-performance on staffing levels and £9k within the variable element of the maintenance contract. Variations across other CCTV budgets total Cr £13k.

As a result of there being no call on the traveller eviction's budget during 2013-14, there is an underspend of £6k.

Across income budgets, there is a total net surplus of £2k. Within this variation, there is a shortfall of income of £12k relating to scientific services and £10k from the provision of CCTV to registered social landlords. These deficits are being more than offset by a net surplus across other income streams of £19k, and the write back of a bad debt provision no longer required within licence fee income of £5k.

Summary of variations within Public Protection

	£'000
Net variations within employee costs	Cr 44
Stray dogs kennelling contract	Cr 28
CCTV variances	Cr 28
Travellers evictions	Cr 6
Income from registered social landlords	10
Income from scientific services	12
Write back of bad debt provision no longer needed	Cr 5
Net surplus across other income streams	Cr 19
Total variations within Public Protection	<u>Cr 108</u>

Waiver of Financial Regulations:

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempted from the normal requirement to obtain competitive quotations, the Chief Officer has to obtain the agreement of the Director of Resources and Finance Director and (where over £100,000) approval of the Portfolio Holder, and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, the following waiver have been actioned:

- 1) CCTV specialist camera equipment - one-off purchase of £26k

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

2012/13 Actuals £'000	Division Service Areas	2013/14 Original Budget £'000	2013/14 Final Approved £'000	2013/14 Provisional Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	R&R PORTFOLIO							
0	Commissioning Fund Commissioning Fund	0	0	0	0	1	0	0
0		0	0	0	0		0	0
Cr 4	Housing Strategy & Development Housing Strategy & Development	Cr 18	Cr 16	Cr 16	0	2	0	0
Cr 4		Cr 18	Cr 16	Cr 16	0		0	0
3	Planning							
Cr 165	Building Control	Cr 7	1	Cr 23	Cr 24	3	Cr 19	0
939	Land Charges	Cr 169	Cr 168	Cr 165	3	4	0	0
1,240	Planning	582	705	492	Cr 213	5	Cr 155	0
	Renewal	1,127	1,151	1,119	Cr 32	6	Cr 22	0
2,017		1,533	1,689	1,423	Cr 266		Cr 196	0
	Recreation							
2,313	Culture	2,036	2,042	2,029	Cr 13	7	0	0
4,841	Libraries	4,762	4,819	4,882	63	8	100	0
304	Town Centre Management & Business Support	249	251	243	Cr 8	9	0	0
7,458		7,047	7,112	7,154	42		100	0
9,471	Total Controllable R&R Portfolio	8,562	8,785	8,561	Cr 224		Cr 96	0
22,045	TOTAL NON CONTROLLABLE	1,812	9,276	9,276	0		Cr 116	0
2,052	TOTAL EXCLUDED RECHARGES	2,260	2,215	2,215	0		0	0
33,568	PORTFOLIO TOTAL	12,634	20,276	20,052	Cr 224		Cr 212	0

Reconciliation of Final Budget

£'000

Original budget 2013/14

12,634

Repairs and Maintenance carry forward from 2012/13	195
Allocation of Localisation & Conditions Pay Awards	94
Centralisation of training budgets	Cr 4
Local Plan Implementation carry forward from 2012/13	60
Increased Fuel Costs	21
Excluded recharges - minor adjustment	3
Removal of Budget for NNDR Discretionary Reliefs	Cr 7
Capital Charges	6,925
Insurance	71
Rent Income	Cr 1
Repairs & Maintenance	Cr 164
IAS19 (FRS17)	438
Excluded Recharges	11
Final Approved Budget for 2013/14	20,276

REASONS FOR VARIATIONS

1) Commissioning Fund £0k

Within the commissioning fund there is a balanced budget. Combined expenditure of £105k on staffing and payments to the consulting organisation Peopletoo Ltd for work carried out during 2013-14, has been fully funded by a drawdown from the commissioning reserve.

2) Housing Strategy & Development £0k

Within the service, there is no overall net variation. For information, £29k has been carried forward to 2014/15 via the reserve for the Housing Strategy charging account at year-end.

3. Building Control Cr £24k

Within the chargeable account for building control there is an overall net underspend of £5k for the controllable budgets. For information, in accordance with the Building Account Regulations 2010, a sum of £68k has been carried forward to 2014/15 via the earmarked reserve for the Building Control charging account. This is the result of a net underspend of £46k from a reduction in running expenses and delays in filling vacant posts after allowing for a shortfall of income, together with the surplus carried forward from 2012/13 of £22k.

Within the non-chargeable service, largely as a result in delays in not appointing to vacant posts, there is an underspend of £19k.

4. Land Charges £3k

Minor variations across the service have resulted in a deficit of £3k. This is more than offset by underspends elsewhere across R&R portfolio.

5. Planning Cr £213k

Income from non-major planning applications is £11k above budget for 2013-14. Actual income for the year is £86k higher than that received during 2012-13, which is largely attributable to the 15% price increase that was introduced in November 2012.

For major applications, £442k has been received, £123k above the 2013/14 budget. The £442k income received was £275k higher than income received during 2012-13. For information, £294k was received in 2011-12, and £168k in 2012-13.

In total, income from planning applications was £134k above budget for 2013/14, compared to the January projection of £80k. This is largely due to additional income from proposed major developments received during March.

There is a deficit within income from the address management service of £3k due to lower volumes than previously anticipated.

There is a surplus of income totalling £56k from pre-application meetings and the discharge of planning conditions due to higher activity levels than budgeted.

Employee budgets across the planning service have underspent by £98k, largely due to a combination of recent departures, reduced working hours and part-vacancies.

There is a net overspend within legal expenses of £84k. This is mainly due to the costs of public enquiries, where costs have been incurred for consultants to provide specialist advice on affordable housing viability assessment and urban design.

Summary of variations within Planning

	£'000
Surplus income from non-major applications	Cr 11
Surplus income from major applications	Cr 123
Income deficit within address management	3
Surplus income from pre-applications	Cr 47
Surplus income from discharge of conditions	Cr 9
Employees	Cr 98
Legal expenses	84
Total variation for Planning	Cr 213

6) Renewal Cr £32k

There is an underspend within Renewal salaries of £8k. This is largely due to a combination recent vacancies as well as not backfilling a secondment to Resources.

Within Planning Strategy & Projects and Regeneration, there is an underspend across running expenses of £54k. This is largely due to the delayed preparatory work on the Infrastructure Delivery Plan (IDP) as a result of the ongoing work within the three economic growth areas (Biggin Hill, Cray Business Corridor and Bromley Town Centre).

A provision of £90k has been set aside to meet the costs of a potential claim against the Council for the cost of repairs in respect of an application to fell a protected tree where permission was refused. This is being funded from underspends across Renewal & Planning.

The Executive agreed to carry forward £60k for the preparation of the Borough's Local Plan (LP). This was intended to fund the examination of the plan in public and associated work which are now due to take place later than expected, in early 2015. The precise timing of the examination is determined by the Planning Inspectorate and is therefore outside the Council's control. A request is being made to the June Executive to carry forward the unspent £60k in order to meet the future costs of the examination in public and to undertake any further evidence work required.

Summary of variations within Renewal

	£'000
Underspend on salaries	Cr 8
Underspend across strategy & projects running expenses	Cr 54
Provision for potential claim relating to a tree with a TPO	90
Local Plan Implementation (c/fwd request to be made to June Exec)	Cr 60
Total variation for Renewal	<u>Cr 32</u>

7) Culture Cr £13k

There is a surplus of £14k relating to additional income received from room hire at the Outreach Centres, as a result of higher activity than budgeted. There is a net deficit across other budgets of £1k, resulting in a total variation for the service of Cr £13k.

8) Libraries Dr £63k

There is an overspend within Library IT budgets of £57k. This is largely due to delays incurred in the replacement of the Library Management System (LMS) and additional costs associated with the transfer of data between the current and incumbent LMS suppliers.

Overall income has a net shortfall of £21k. This comprises of a deficit of £38k on income from library fines, a surplus of £20k from activities in libraries, and net deficits of £3k across other income streams. Year on year customers are borrowing fewer items overall which is having an adverse effect on income budgets.

As a result of the delays by the owners of 46 Green lane in negotiating the lease arrangements for the new library at Penge, there is an underspend across premises budgets of £6k.

Additionally, there are other net variations of Cr £9k across other budgets, giving rise to a total overspend across libraries of £63k, which is more than offset by the underspend within planning.

Summary of variations within Libraries

	£'000
IT overspend	57
Income deficit	21
Premises underspend	Cr 6
Other variations	Cr 9
Total variation for Libraries	<u>63</u>

9) Town Centre Management & Business Support Cr £8k

There are minor underspends across various budgets totalling Cr £8k for Town Centre Management and Business Support.

Waiver of Financial Regulations

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempted from the normal requirement to obtain competitive quotations, the Chief Officer has to obtain the agreement of the Director of Resources and Finance Director and (where over £100,000) approval of the Portfolio Holder, and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive no waivers have been actioned.

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

Resources Portfolio Budget Monitoring Summary

2012/13 Actual £'000	Financial Summary	2013/14 Original Budget £'000	2013/14 Final Approved £'000	2013/14 Provisional Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	CHIEF EXECUTIVE'S DEPARTMENT							
	FINANCIAL SERVICES DIVISION							
	Financial Services & Procurement							
1,624	Exchequer - Payments & Income	1,555	1,591	1,552	Cr 39	1	Cr 21	0
5,294	Exchequer - Revenue & Benefits	5,791	5,471	4,729	Cr 742	2	Cr 777	0
178	Finance Director & Other	185	186	186	0		6	0
547	Financial Accounting	538	505	557	52	3	0	0
1,652	Management Accounting & Systems	1,612	1,761	1,580	Cr 181	4	Cr 138	0
373	Procurement	336	380	392	12	5	14	0
9,668	Total Financial Services Division	10,017	9,894	8,996	Cr 898		Cr 916	0
	CORPORATE SERVICES DIVISION							
4,812	Information Systems & Telephony	4,620	4,569	4,391	Cr 178	6	Cr 73	0
	Operational Property Services							
Cr 7	CDM	0	0	Cr 3	Cr 3		Cr 3	0
107	Client & Facilities Services	142	150	146	Cr 4		Cr 4	0
103	Property Services Planned	Cr 25	Cr 2	42	44		44	0
287	Property Services Reactive	91	112	244	132		152	66
2,285	Repairs & Maintenance (All LBB)	2,124	2,499	1,923	Cr 576	8	Cr 508	0
	Customer Services & Bromley Knowledge							
180	Bromley Knowledge	182	126	100	Cr 26	9	0	0
938	Contact Centre	850	832	832	0		0	0
	Legal Services & Democracy							
1,531	Democratic Services	1,516	1,527	1,490	Cr 37	10	Cr 40	0
286	Electoral	307	331	317	Cr 14	11	Cr 2	0
1,608	Legal Services	1,533	1,555	1,625	70	12	11	0
Cr 145	Registration of Births, Deaths & Marriages	Cr 94	Cr 111	Cr 118	Cr 7	13	Cr 8	0
1,700	Admin. Buildings	1,759	1,805	1,850	45	14	Cr 4	0
545	Facilities & Support	473	487	461	Cr 26	15	Cr 27	0
162	Management and Other	162	163	166	3		Cr 1	0
14,392	Total Corporate Services Division	13,640	14,043	13,466	Cr 577		Cr 463	66
	HR DIVISION							
	Human Resources							
205	Health & Safety	97	97	114	17	16	Cr 11	0
289	HR Management	230	231	237	6	17	7	0
402	HR Strategy and L & D	386	456	459	3	18	Cr 41	5
704	Operational HR	608	620	569	Cr 51	19	Cr 39	0
1,600	Total HR Division	1,321	1,404	1,379	Cr 25		Cr 84	5
	CHIEF EXECUTIVE'S DIVISION							
717	Audit	739	761	766	5	20	Cr 13	0
115	Comms	113	115	110	Cr 5	21	Cr 5	0
711	Management and Other (C.Exec)	649	699	641	Cr 58	22	Cr 40	0
141	Mayoral	174	176	144	Cr 32	23	Cr 28	0
135	Organisation & Improvement	0	0	0	0		0	0
1,819	Total Chief Executive's Division	1,675	1,751	1,661	Cr 90		Cr 86	0
	TRANSFORMATION & REGENERATION DIVISION							
	Strategic Property Services							
500	Investment & Non-Operational Property	388	388	254	Cr 134	24	Cr 101	0
644	Strategic Property Services	604	610	559	Cr 51	25	Cr 40	0
Cr 4,292	Investment Income	Cr 5,270	Cr 5,270	Cr 4,869	401	26	544	459
Cr 704	Other Rental Income - Other Portfolios	Cr 696	Cr 822	Cr 802	20	26	14	0
Cr 3,852	Total Transformation & Regeneration Division	Cr 4,974	Cr 5,094	Cr 4,858	236		417	459
23,627	Total Controllable Departmental Budgets	21,679	21,998	20,644	Cr 1,354		Cr 1,132	530
	CENTRAL ITEMS							
7,223	CDC & Non Distributed Costs (Past Deficit etc.)	7,613	7,613	7,610	Cr 3		0	0
9,197	Concessionary Fares	9,658	9,658	9,650	Cr 8		0	0
40,047	Total Controllable	38,950	39,269	37,904	Cr 1,365		Cr 1,132	530

APPENDIX 2F

2012/13 Actual £'000	Financial Summary	2013/14 Original Budget £'000	2013/14 Final Approved £'000	2013/14 Provisional Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
1,539	Total Non Controllable	2,625	6,117	6,117	0		0	0
Cr 19,999	Total Excluded Recharges	Cr 18,787	Cr 19,007	Cr 19,007	0		0	0
Cr 1,478	Less: R&M allocated across other Portfolios	Cr 1,562	Cr 1,382	Cr 1,382	0		184	0
704	Less: Rent allocated across other Portfolios	696	802	802	0		Cr 14	0
20,813	TOTAL CHIEF EXECUTIVE'S DEPARTMENT	21,922	25,799	24,434	Cr 1,365		Cr 962	530
20,813	TOTAL RESOURCES PORTFOLIO	21,922	25,799	24,434	Cr 1,365		Cr 962	530
Memorandum Item								
Sold Services								
	Audit (Schools) Trading Account	0	0	Cr 4	Cr 4	27	Cr 5	0
	Health & Safety Schools Trading Account	0	0	Cr 1	Cr 1		2	0
	HR Schools Trading Account	0	Cr 2	Cr 15	Cr 13		Cr 4	0
	Finance Schools Trading Account	Cr 11	Cr 11	Cr 43	Cr 32		Cr 30	0
	Facilities Schools Trading Account	0	0	8	8		5	0
	Reactive Maintenance Schools Trading Account	0	0	Cr 3	Cr 3		0	0
	Total Sold Services	Cr 11	Cr 13	Cr 58	Cr 45		Cr 32	0

Reconciliation of Final Budget	£'000
Original budget 2013/14	21,922
Repairs and Maintenance carry forward from 2012/13	139
Allocation of Localisation & Conditions Pay Awards	123
Centralisation of training budgets	18
Transfer Parking Permit work from CSC to ES	Cr 18
Transfer of IT post from ECHS to Resources	44
Minor works transferred from Carelink to Liberata	3
BSSD Transfer from Contact Centre to Care Svces	Cr 70
Electoral Services carry forward from 2012/13	23
Merit Awards	48
Removal of Budget for NNDR Discretionary Reliefs	Cr 213
Capital Charges	4,368
Insurance	30
IAS19 (FRS17)	225
Past Service Costs	Cr 1,131
Rent Income other Portfolios	Cr 20
Repairs & Maintenance other Portfolios	416
Excluded Recharges	Cr 108
Final Approved Budget for 2013/14	25,799

REASONS FOR VARIATIONS

FINANCIAL SERVICES DIVISION

1. Exchequer Services - Payments & Income Cr £39k

The outturn for payments & income was an underspend of £39k Cr. This related to staff underspends of £63k Cr on vacant posts offset by additional costs on contract payments of £33k and other items net of £9k Cr.

2. Exchequer Services - Revenue & Benefits Cr £742k

There was an underspend of £742k Cr for Revenue & Benefits overall. An underspend of 442k Cr on the Welfare Fund, related to staffing costs (£66k Cr) and contract payments etc. (£376k Cr), as a result of a lower level of claims than had previously been experienced by the DWP. A carry forward request is made for this sum (an early warning of an expected carryforward was included in the February budget monitoring report).

A £98k Cr underspend on the Hardship Fund resulted from the reduced liability to individuals compared to budget assumptions. Additional income of £232k Cr was received for court costs recovered. In addition, there were underspends on staffing, mainly vacant posts, of £63k Cr, and IT licences and support, £83k Cr. Additional income of £12k Cr was received for NNDR allowances. Additional costs on contract payments were £158k. Other minor items net totalled £30k.

3. Financial Accounting Dr £52k

Additional costs of £45k were incurred for credit card payment facilities. Other minor variations amounted to £7k.

4. Management Accounting & Systems Cr £181k

Underspends on employees of £76k Cr mainly related to posts being held vacant to facilitate proposed budget reductions in 14-15. Additional income of £23k Cr was received, mainly relating to charges to schools. There was an underspend of £60k Cr on Line of Business software and other items net amounted to £22k Cr.

5. Procurement Dr £12k

The final position on Procurement was an overspend of £12k. This comprised of a projected overspend on the MFD contract budget of £40k offset by underspends on staffing of £11 Cr and additional income of £17k Cr. The overspend on the MFD contract budget is expected to be on-going, however, as part of the 14-15 budget preparation, contributions have been sought from departments to address this issue.

CORPORATE SERVICES DIVISION

6. Information Systems & Telephony Cr £178k

The outturn position for the ICT Division was an underspend of £178k. This consisted of an underspend on staffing of £92k Cr, mainly due to the vacant Head of ICT post and a further £86k Cr on running expenses etc. Within the running expenses variation, there was an underspend of £144k Cr on the budget for backup offset by other net variations of £58k Dr. There has been a variation of £105k Cr since the last budget monitoring report which relates to Disaster Recovery.

A carry forward of £105k is requested from the underspend on the Backup budget. As part of the planning on backups, officers have become aware of an increasingly critical need for a Disaster Recovery site in order to maintain key services in the event of the loss of systems at the Civic Centre. The introduction of the new backup solution this year resulted in an ongoing reduction in the cost of backup and it was hoped that this underspend could be used to fund a new DR solution. Time and resource constraints have delayed this proposal and it was not possible to start the work in 13-14. Savings built into the 14-15 budget mean that these funds will not be available in future.

8. Operational Property Services (excluding R & M) Dr £169k

The outturn position for Operational Property (excluding R&M) is a net overspend of £169k. This is mainly due to a historic shortfall in the budget. This shortfall is £152k in a full year, however it has been partially offset this year by a one off virement of £37k from elsewhere within the Corporate Services Division, reducing the effect to £115k. The historic shortfall related to a reduction in income from schools of £97k, as a result of transfers to Academies, and £55k from a number of small variations in salary budgets (includes non-achievement of turnover, regrading of staff, overtime provisions and minor variations on posts deleted as budget savings). Some budget virements have been identified for the 14-15 budget and the Director of Corporate Services continues to explore ways of mitigating this variation.

Budget reductions of £176k were built into the 13-14 budget relating to staffing. Minor delays in the implementation of these savings resulted in additional salary costs of £15k.

The Property Planned Team charges 10% admin fees for works on capital schemes, and works for Schools & Academies. There was a net £41k shortfall of income from project fees, mainly due to the Capital Modernisation Fund as various projects were not completed within year. Additional costs were incurred for Overtime and Supplements in the Reactive Maintenance Team resulting in a net overspend of £11k Dr. Other minor variations totalled £13k Cr.

8. Repair & Maintenance (All LBB) Cr £576k

The latest approved budget of £2.5m for R&M includes the £375k carry forwards from 2012/13. The 2013/14 outturn position for R&M is an underspend of £576k. Of this underspend, £317k relates to Planned Maintenance, £148k for Water Treatment and £111k for Asbestos.

Planned Maintenance

The prices quoted in the tenders for Anerley underpinning works were much higher than expected. Following consultation with Members, it was decided that the project should be re-tendered and consequently a carry forward request is made for £175k so that the works can be carried out in 2014/15.

General note - The Property & Finance Sub-Committee, in December 2001, agreed that a carry forward could be made at the end of each financial year of revenue underspends on landlord building maintenance on the basis that Property will continue to seek to contain total expenditure within approved annual budgets.

Various planned projects were not completed this year due to lack of resources and giving priority to Schools' works. A carry forward of £98k is requested to complete these projects, which include Beckenham Spa Leisure Centre Filter, Central Depot Roof, Walnut Boiler Plant Hot Water Pressurisation Unit, Kentwood Fire Alarm, and Statutory Hard Wire Testing at the Civic Centre.

Departmental requests for Condition Surveys were received towards the end of the financial year and it was not possible to complete work to the value of £17k. A carry forward is requested in order to complete these works in 2014/15.

Paving works at Crystal Palace were cancelled due to Crystal Palace Development Exclusivity zone, and Southborough project works was combined with other projects which resulted in a £27k underspend.

Water Treatment works

There was an underspend of £148k on Water Treatment works. Following the Statutory monthly testing programme, it became apparent that remedial repairs were required and a carry forward of £62k is requested to fund the remedial works.

Asbestos

There was an £111k underspend on Asbestos, as the works undertaken this year have not required the removal of large quantities of asbestos. There are, however, large quantities of asbestos in our building stock that will need to be managed in the future and a carry forward request is made of £55k for Asbestos into 2014/15.

General note - The Property & Finance Sub-Committee, in December 2001, agreed that a carry forward could be made at the end of each financial year of revenue underspends on landlord building maintenance on the basis that Property will continue to seek to contain total expenditure within approved annual budgets.

9. Customer Services & Bromley Knowledge Cr £26k

The underspend on CSC and BK was £26k Cr. This service was outsourced with effect from 1st November and allowance was made in the budget for temporary support for a year to help with the transition. There is no budget for temporary support in 14-15 and it is therefore requested that the underspend be carried forward to assist the Head of Customer Services with contract implementation, project work and strategy work in 14-15.

10. Democratic Services Cr £37k

Democratic Services underspent by £37k. £29k related to Members allowances and £8k related to various supplies and services.

11. Electoral Services Cr £14k

Electoral Services underspent by £14k. This relates to various minor variations on miscellaneous income and supplies and services.

12. Legal Services Dr £70k

Legal Services overspent by £70k overall. Unforeseen additional court costs of £129k, mainly incurred since the last monitoring, plus additional counsel costs of £11k (incurred as it was not possible to carry out this advocacy work in house due to long term sickness), were offset by reduced legal expenses of £68k Cr. In addition, historic income adjustments were made by Liberata which caused an overall reduction in 13-14 income of £7k. Other minor variations totalled £9k Cr.

13. Registration of Births, Deaths & Marriages Cr £7k

The Registrar Service underspent by £7k. Additional income of £32k Cr was received, mainly resulting from the nationality checking service and citizen ceremonies. This was offset by £10k additional costs on salaries and £15k on supplies and services, mainly publicity/brochure costs.

14. Admin Buildings Dr £45k

Admin Buildings overspent by £45k overall. Underspends on salaries were £15k Cr and on premises £62k Cr (mainly Business rates). This was offset by overspends on supplies and services of £93k and a shortfall in income of £32k. Supplies and services includes a carbon reduction charge of £91k and the reduction in income relates to attendant services no longer provided.

15. Facilities and Support Cr £26k

Facilities & Support underspent by £26k. £12k Cr related to salaries and a further £10k Cr related to paper costs. Other minor variations amounted to £4k Cr.

HR DIVISION

16. Health & Safety/Occ Health Dr £17k

Health and Safety/Occ Health overspent by £17k. Additional session costs and medical supplies were incurred in 13-14 that exceeded the basic session cost included within the preventative healthcare contract resulting in a variation of £28k. This was offset by additional income of £11k Cr.

17. HR Management Dr £6k

HR Management overspent by £6k. This mainly related to the non-achievement of the staff turnover cut.

18. HR Strategy and L&D Dr £3k

HR Strategy and L&D overspent by £3k. Additional costs were identified, post Jan 14 monitoring, relating to localised pay work amounting to £45k. Underspends within L&D and the graduate scheme of £42k Cr offset this cost.

19. HR Operations Cr £51k

HR Operations underspent by £51k Cr. Underspends on salaries of £63k Cr and additional income of £14k Cr were offset by additional supplies and services and other misc. costs of £26k.

CHIEF EXECUTIVE'S DIVISION

20. Audit Dr £5k

The final outturn position for the Audit Division was an overspend of £5k. A rebate from the Audit Commission of £14k Cr and an underspend on audit of accounts work of £7k Cr were offset by increased costs for work done by PWC on grant claims £10k and queries raised on the final accounts for 12-13 of £20k. Additional payments for the fraud contract were £11k and there was an underspend of £15k Cr on bought in audit services.

21. Comms Cr £5k

The Communications Team underspent by £5k. This relates to various minor variations on supplies and services.

22. Management (C.E.) Cr £58k

The C.E Mgmt. & Other service area underspent by £58k Cr. £25k Cr related to a one-off rebate from London Councils, £13k Cr was due to an employee underspend, and variations on other supplies and services totalled £20k Cr.

23. Mayoral Cr £32k

The Mayoral service underspent by 32k Cr. £29k Cr related to employee savings, and a further £3k Cr was on supplies & services/transport costs.

TRANSFORMATION & REGENERATION DIVISION

Strategic Property Services:

24. Investment & Non-Operational Property Cr £134k

The 2013/14 outturn for expenditure on Investment and Non Operational Property was an underspend of £134k.

An overspend of £74k Dr against utility and security cost for Surplus properties. This was offset by a net underspend of £107k Cr on Business Rates (£92k Cr from Bromley Old Town Hall, £13k Cr from Anerley Business Centre, £10k Cr from Sundry Properties, £5k Cr from Properties held for investment, and £13k Dr from Surplus Properties). A further £71k Cr underspend relates to premises costs for Bromley Old Town Hall. Additional income of £16k Cr, which included £11k Cr from CPCDT for Anerley Business Centre, and £5k Miscellaneous Income from Surplus Properties. Other minor variations amount to £14k Cr.

25. Strategic Property Service Cr £51k

An net underspend on staffing of £11k. A Technical Support Officer Post is vacant and there was an underspend on a Project Management Post as a result of maternity. This was offset by additional temporary cover. The Asset Management valuation work was carried out by an external agent. The cost was much lower than anticipated, which resulted in £6k underspend. £11k Cr underspend on Car allowance and various items in Supplies and Services. Additional income of £16k Cr from Surveyor and Management fees. Other minor variations total £7k Cr.

26. Investment and Other Rental Income Dr £421k

A sum of £10m was set aside for investment in property and £1,025k was built into the 2013/14 budget for the expected income. The full rent contractually payable under the leases is being received and further increases cannot be achieved until the rent reviews in the leases arise. Further funding is now available from the Economic Development and Investment Fund.

Four properties (72 - 76, 95, 98, 104 - 108 High Street) have been purchased to date costing to £9.8m. The income received for these four properties in 2013/14 was £497k, which resulted in a shortfall of £528k Dr. The full year rental income for these properties would be £615k. Further acquisitions are in progress which includes 145, 147 - 153 High Street.

The outturn position for The Glades Shopping Centre Rent Share was a £3k shortfall in income. The previous projection was a £54k shortfall in income, however as accounts are supplied by INTU quarterly in arrears, it is difficult to provide precise forecasts (LBB income is determined by the rental income from the shops and the level of contributions to any minor works). The budget for the Glades is £1,992k Cr, and an additional sum of £114k was set aside in the 2013/14 Central Contingency with the aim of re-aligning the budget to minimum rent share of £1,878k Cr. In light of the information received from INTU for rent quarter ending 14th April, there is no need to draw down the £114k in the 2013/14 Central Contingency.

Additional income of £169k Cr was received for Yeoman House which offset the £49k shortfall in rent income for The Walnuts. E & R PDS accepted the early surrender of the lease for Snowdown close which resulted in £11k shortfall in rental income. Other minor variations total £1k Cr.

27. Sold Services (Net Budgets)

Services sold to schools are separately identified in this report to provide clarity in terms of what is being provided. These accounts are shown as memorandum items as the figures are included in the appropriate Service Area in the main report.

Waiver of Financial Regulations

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempted from the normal requirement to obtain competitive quotations, the Chief Officer has to obtain the agreement of the Director of Resources and Finance Director and (where over £100,000) approval of the Portfolio Holder, and report use of this exemption to Audit Sub committee bi-annually. Since the last report report to the Executive, the following waivers have been actioned.

Extension of contract for Occupational Health Services form 1st August 2014 to 31st March 2015.. Annual contract value £105,668, whole life contract value £1,084,445, value of extension £70,445.

Renewal of insurance premiums for 2014-05 - Extension of existing contracts for insurance and contract with insurance broker. Annual value £133,000.

Extension of contract for maintenance of voice recognition contact portal. Annual contract value £15,814, cumulative contract value £57,323.

Extension of contract for the provision of fraud services. Annual contract value £302,000, cumulative contract value £3,517,000.

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, the following virement has been actioned :

An one-off virement of £49.5k was actioned, within the Corporate Services Division, to fund the refurbishment of the Council Chamber. This was funded by underspends of £45k on Admin. Bldgs. utilities and supplies and services and £4.5k from Registrar's income.

Allocation of Contingency Provision for 2013/14

Item	Original Contingency Provision	Allocations				Variation to Original Contingency Provision	Request to Carry Forward
		Previously Approved Items	New Items Requested this Cycle	Items Projected for Remainder of Year	Total Allocations/ Projected for Year		
	£	£	£	£	£	£	£
Environmental Services							
Net loss of income from proposed sale of car parks	569,000	546,000		0	546,000	(6) Cr	23,000
Street Environment contract	200,000	140,000		0	140,000	(7) Cr	60,000
Renewal and Recreation							
Planning appeals - change in legislation	60,000			0	0	Cr	60,000
Resources							
Net shortfall of Glades income	114,000			0	0	Cr	114,000
Care Services							
NHS funding to support social care (2013/14 allocation):							
- expenditure	2,130,000		2,130,840	0	2,130,840		840
- income	Cr 2,130,000		Cr 2,130,840	0	Cr 2,130,840	Cr	840
CCG Funding for Key Health & Social Care Initiatives (2013/14 allocation):							
- expenditure		1,700,000		0	1,700,000		1,700,000
- income		Cr 1,700,000		0	Cr 1,700,000	Cr	1,700,000
Public Health (2013/14 allocation):							
- expenditure	1,601,000			0	0	Cr	1,601,000
- income	Cr 1,601,000	Cr 1,601,000		0	Cr 1,601,000		0
General							
Provision for unallocated inflation	2,642,000	862,760	48,059	0	910,819	(1) Cr	1,731,181
Provision for risk/uncertainty	2,000,000			0	0	Cr	2,000,000
Provision for cost pressures arising from variables (e.g. youth on remand and other variables)	2,000,000	195,311		0	195,311	(6) Cr	1,804,689
Provision for potential loss of income through impact of localisation of Business Rates	1,000,000			0	0	Cr	1,000,000
Provision for homelessness (impact of recession/ changes to welfare benefits)	1,000,000	871,000		0	871,000	(6) Cr	129,000
Provision for risk/uncertainty relating to volume and cost pressures	635,000			0	0	Cr	635,000
Further net loss of grant income (LACSEG)	480,000			0	0	Cr	480,000
Further increases in fuel costs	450,000	190,000		0	190,000	(7) Cr	260,000
Provision for uncertain items	290,000			0	0	Cr	290,000
Grants to voluntary organisations	275,000			0	0	Cr	275,000
Other Grant reductions	249,000			0	0	Cr	249,000
Disabled Facilities Grant Revenue Cont.to Capital	232,000			0	0	Cr	232,000
Carbon tax	166,000			0	0	Cr	166,000
Provision for uncertainty relating to grant income	85,000			0	0	Cr	85,000
Learning Disabilities growth no longer required		Cr 903,000		0	Cr 903,000	(6) Cr	903,000
Discretionary rate relief budgets returned to Contingency		Cr 219,410		0	Cr 219,410	Cr	219,410
Other changes	434,000			0	0	Cr	434,000
	12,881,000	81,661	48,059	0	129,720	Cr 12,751,280	151,941
Grants included within Central Contingency Sum							
SEND Pathfinder Grant							
Grant related expenditure	165,000	194,600		0	194,600	(4) Cr	29,600
Grant related income	Cr 165,000	Cr 194,600		0	Cr 194,600	Cr	29,600
Lead Local Flood Authorities							
Grant related expenditure	253,000	220,000		0	220,000	(4) Cr	33,000
Local Reform and Community Voices							
Grant related expenditure	83,048	63,967		0	63,967	(2) Cr	19,081
Grant related income	Cr 83,048	Cr 83,027		0	Cr 83,027	Cr	21
Youth on Remand							
Grant related expenditure	76,000	73,734		0	73,734	(6) Cr	2,266
Grant related income	Cr 76,000	Cr 73,734		0	Cr 73,734	Cr	2,266
Adoption Reform							
Grant related expenditure	697,592	289,940		0	289,940	(4) Cr	407,652
Grant related income	Cr 697,592	Cr 289,940		0	Cr 289,940	Cr	407,652
Tackling Troubled Families Grant (2013/14 allocation)							
Grant related expenditure	426,400			0	0	Cr	426,400
Grant related income	Cr 426,400			0	0	Cr	426,400
Prevention of Social Housing Fraud							
- expenditure (2013/14 allocation)		100,000		0	100,000	(6) Cr	100,000
- income (2013/14 allocation)		Cr 100,000		0	Cr 100,000	Cr	100,000
Step Up to Social Work (cohort 2 2013/14)							
- expenditure		105,329		0	105,329	(3) Cr	105,329
- income		Cr 105,329		0	Cr 105,329	Cr	105,329
Step Up to Social Work (cohort 3 2013/14)							
- expenditure		263,700		0	263,700	(3) Cr	263,700
- income		Cr 263,700		0	Cr 263,700	Cr	263,700
Adult Social Care Data Collections							
- expenditure		43,058		0	43,058	(5&8) Cr	43,058
- income		Cr 59,058		0	Cr 59,058	Cr	59,058
Benefit Cap Pilot							
- expenditure		279,773		0	279,773	(8) Cr	279,773
- income		Cr 279,773		0	Cr 279,773	Cr	279,773
Welfare Reform Admin Costs							
- expenditure		107,440		0	107,440	(8) Cr	107,440
- income		Cr 107,440		0	Cr 107,440	Cr	107,440
Cheyne Woods & Cypher Gate							
- expenditure		192,500		0	192,500	Cr	192,500
- income		Cr 192,500		0	Cr 192,500	Cr	192,500
Total Grants	253,000	184,940	0	0	184,940	Cr 68,060	0
TOTAL CARRIED FORWARD	13,134,000	266,601	48,059	0	314,660	Cr 12,819,340	151,941

Notes:

- (1) Approved by Executive 6th February 2013
(2) Approved by Executive 3rd April 2013
(3) Approved by Executive 12th June 2013
(4) Approved by Executive 12th June 2013 & 11th September 2013
(5) Approved by Executive 11th September 2013
(6) Approved by Executive 20th November 2013
(7) Approved by Executive 12th February 2014
(8) Approved by Executive 2nd April 2014

Allocation of Contingency Provision for 2013/14 (continued)

Item	Carried Forward from 2012/13	Allocations				Variation to Original Contingency Provision	Request to Carry Forward
		Previously Approved Items	New Items Requested this Cycle	Items Projected for Remainder of Year	Total Allocations/ Projected for Year		
	£	£	£	£	£	£	£
TOTAL BROUGHT FORWARD	13,134,000	266,601	48,059	0	314,660	Cr12,819,340	151,941
Items Carried Forward from 2012/13							
Care Services							
NHS funding to support social care							
- expenditure	3,257,027	3,257,300		0	3,257,300	(1&7)	273
- income	Cr 3,257,027	Cr 3,257,300		0	Cr 3,257,300	Cr	273
PCT Funding (S256) for Public Health							
- expenditure	583,000	43,920	539,080	0	583,000	(5&7)	0
- income	Cr 583,000	Cr 43,920	Cr 539,080	0	Cr 583,000		0
Public Health - Transitional Funding							
- expenditure	5,616	5,616		0	5,616	(1)	0
- income	Cr 5,616	Cr 5,616		0	Cr 5,616		0
Public Health - Winter Health Grant							
- expenditure	12,403	12,403		0	12,403	(1)	0
- income	Cr 12,403	Cr 12,403		0	Cr 12,403		0
Winter Pressures Funding							
- expenditure	1,542,000	1,542,000		0	1,542,000	(6)	0
- income	Cr 1,542,000	Cr 1,542,000		0	Cr 1,542,000		0
General							
Local Plan Implementation/Local Development Framework	60,000	60,000		0	60,000	(2)	0
Children's Centres	297,000	297,000		0	297,000	(3)	0
Homelessness (former grant)	85,000	85,000		0	85,000	(1)	0
Electoral Services	23,000	23,000		0	23,000	(4)	0
Training for Commissioning	25,000			0	0	Cr	25,000
	490,000	465,000	0	0	465,000	Cr	25,000
Grants included within Central Contingency Sum							
Tackling Troubled Families Grant							
Grant related expenditure	522,726	475,840		0	475,840	(1&5)	Cr 46,886
Grant related income	Cr 522,726	Cr 475,840		Cr	Cr 475,840		46,886
LD Campus Closure							
- expenditure	62,411			0	0	Cr	62,411
- income	Cr 62,411	Cr 62,411		0	Cr 62,411	(7)	0
LD Health Reform							
Healthwatch							
- expenditure	15,000	15,000		0	15,000	(1)	0
- income	Cr 15,000	Cr 15,000		0	Cr 15,000		0
Blue Badges							
- expenditure	133,607			0	0	Cr	133,607
- income	Cr 133,607	Cr 133,607		0	Cr 133,607	(7)	0
Health & Wellbeing Board Funding							
- expenditure	15,000	15,000		0	15,000	(4)	0
- income	Cr 15,000	Cr 15,000		0	Cr 15,000		0
Homelessness Grant							
- expenditure	34,995	34,995		0	34,995	(1)	0
- income	Cr 34,995	Cr 34,995		0	Cr 34,995		0
Preventing Repossessions Fund							
- expenditure	75,002	75,002		0	75,002	(1)	0
- income	Cr 75,002	Cr 75,002		0	Cr 75,002		0
Step up to Social Work							
- expenditure	170,875	170,875		0	170,875	(1)	0
- income	Cr 170,875	Cr 170,875		0	Cr 170,875		0
CCG Funding - ProMISE							
- expenditure	47,000	47,000		0	47,000	(4)	0
- income	Cr 47,000	Cr 47,000		0	Cr 47,000		0
Connecting Communities							
- expenditure	22,800	22,800		0	22,800	(4)	0
- income	Cr 22,800	Cr 22,800		0	Cr 22,800		0
Total Grants	0	Cr 196,018	0	0	Cr 196,018	Cr	196,018
Total Carried Forward	490,000	268,982	0	0	268,982	Cr	221,018
GRAND TOTAL	13,624,000	535,583	48,059	0	583,642	Cr13,040,358	151,941

Notes:

- (1) Approved by Executive 24th July 2013 & 20th November and Care Services PDS 3rd September 2013
- (2) Approved by Renewal and Recreation PDS 18th September 2013
- (3) Approved by Education Budget Sub Committee PDS 2nd October 2013
- (4) Approved by Executive and Resources PDS 10th October 2013
- (5) Approved by Care Services PDS 29th October 2013 and Executive 12th February 2014
- (6) Approved by Executive 12th February 2014
- (7) Approved by Executive 2nd April 2014

APPENDIX 4

Description	2013/14 Final Approved Budget £'000	Variation To 2013/14 Budget £'000	Potential Impact in 2014/15
Residential and Domiciliary Care - Older People	18,217	1,846	The full year effect of the final overspend is expected to be £398k . This assumes that ongoing work on reducing placement and domiciliary care costs continues and the ongoing invest to saves relating to service users with dementia or physical disabilities avoids the need for more expensive placements.
Children's Social Care - Placements	10,539	351	The full year effect of the current projection is calculated at £253k overspend. Officers continue to work towards increasing the number of inhouse foster carers so that expensive external placements can be avoided.
Children's Social Care - No Recourse to Public Funds	100	440	The full year effect of clients who have no recourse to public funds and Bromley are having to pay for has been calculated at £205k based on current numbers after the increase in budget has been taken into account. The Welfare Reform changes currently being implemented may impact on this amount further . Officers will monitor the position and report any changes as part of the budget monitoring process during the year.
Childrens Disability Placements	2,693	Cr 618	The trend continues to rise in terms of the number of placements and the costs. Officers continue to work towards limiting placements where possible, providing alternative provision and driving down the costs where necessary. Current predictions estimate a pressure of £29k in 2014/15
Residential, Supported Living, Shared Lives - Learning Disabilities	22,926	Cr 568	The net underspend on residential, supported living and shared lives in the current year is forecast to produce a full year overspend of £11k, based on activity to 31/3/14 only (i.e. doesn't include changes to activity levels in future years) but including 2014/15 budget savings.
Residential Care, Supported Living, Flexible Support, Direct Payments - Mental Health	3,064	Cr 104	The full year effect is estimated to be an overspend of £110k once the effect of 2014/15 budget savings are taken into account. This does not take account of any changes in activity levels during 2014/15.
Supporting People Contracts	3,100	Cr 257	The current year's underspend of £257k relates to the full year effect of savings achieved on contracts in previous years and re-tendering / extending contracts in 2013/14 at a reduced cost. The full year effect of this is estimated to be an underspend of £30k once 2014/15 budgeted savings are taken into account.

APPENDIX 4

Description	2013/14 Final Approved Budget £'000	Variation To 2013/14 Budget £'000	Potential Impact in 2014/15
Housing Needs - Temporary Accommodation (net of HB)	2,261	83	The full year effect of the overspend is currently anticipated to be a pressure of £237k in 2014/15. However, this only takes account of projected activity to the end of March 2014, net of assumptions on savings arising from approved invest to save initiatives (including Bellegrave), and it does not include any projected further growth in numbers beyond that point. Officers are currently modelling different scenarios to quantify the effect of further possible initiatives and also the most appropriate deployment of existing initiatives to maximise the financial benefit.
Education Services Grant	Cr 3,282	325	FYE £106k The Education Services Grant (previously Local Authority Block LACSEG) is allocated on the basis of pupil numbers, and reduces as schools convert to academies. Based on current projections of 13 academy conversions in 2013/14, ESG will reduce by £656k for 2014/15, of which £550k has been included as growth in the 2014/15 budget.
Adult Education	Cr 630	224	FYE £224k The current projected overspend for the Adult Education Service is expected to continue into 2014/15. The service has indicated that they will plan for further efficiency savings, however it is likely that at least one of the grant funding streams will be further reduced, as well as a continued decline in tuition fee income.
Operational Property Services (excl. R & M)	260	169	There has been an ongoing budget shortfall of £152k relating to a historic reduction in income from schools of £97k (as a result of transfers to Academies) and £55k from a number of small variations in salary budgets (includes non-achievement of turnover, regrading of staff, overtime provisions and minor variations on posts deleted as budget savings). For 2014-15, budget virements have been identified which reduce the shortfall to £66k. The Director of Corporate Services continues to explore ways of mitigating this variation.
HR Strategy and L & D	456	3	An ongoing income shortfall of £5k has been identified as a result of the continuing reduction in income from the Media Advertising contract for staff. There has been a general reduction in the level of staff advertising and changes in the way adverts are placed (e.g. LBB website). This income shortfall has been absorbed in the current year as a result of one-off underspends but is a potential pressure for 14-15.

APPENDIX 4

Description	2013/14 Final Approved Budget £'000	Variation To 2013/14 Budget £'000	Potential Impact in 2014/15
Investment Income	Cr 5,270	401	The implications of variations in 13-14 result in an ongoing income shortfall of £459k. Income of £1,025k is budgeted for Investment Property in 13-14, however the expected income is £615k resulting in a shortfall of £410k. In addition a shortfall of £49k is projected for The Walnuts Rent Share. The budget increases to £2,025k for 14-15, however further properties are in the process of being purchased which should improve the position.
Highways (including London Permit Scheme) (net controllable)	6,575	Cr 139	<p>The full year effect of Highways is a deficit of £300k. As a result of falling volumes of sample inspections and fewer defect notices being issued throughout the year, a full-year effect deficit of £300k is currently anticipated. The year-end surplus for 2013-14 was largely the result of additional defect notices raised during February and March 2014, the level of which is not expected to continue into 2014-15. Income will continue to be closely monitored throughout 2014-15 and Members will be updated in subsequent budget monitoring reports.</p> <p>Officers have identified various options to mitigate the likely shortfall in future years, and appropriate management action has been taken as part of the budget setting process. Therefore the budget is expected to be fully balanced for 2014-15</p>
Waste Management (net controllable)	16,670	415	<p>The full year effect for Waste Management is an overspend of £330k.</p> <p>Although actual tonnage for 2013-14 was 3,600 tonnes above budget, this was mainly due to the impact of the storms over the Christmas period, and therefore is not expected to be ongoing. There are year-end deficits from paper recycling income, trade waste collection income and the additional costs of detritus and leafing following legislative changes. It is anticipated that the full-year effect is Dr £330k.</p> <p>Within the budget setting process, appropriate management action has been taken to ensure the variation is fully addressed, including drawing down funds from the central contingency relating to detritus and leafing. Thus there will be no net full-year effect for 2014-15.</p>

Carry Forwards from 2013/14 to 2014/15**WITHIN DELEGATED AUTHORITY**

£

£

CHIEF EXECUTIVE'S DEPARTMENT**CORPORATE SERVICES DIVISION****Operational Property****1 Repairs and Maintenance (All Departments)**

The Property & Finance Sub-Committee in December 2001 agreed for a carry forward to be made at the end of each financial year of revenue underspends on landlord building maintenance on the basis that the Chief Property Officer will continue to seek to contain total expenditure within approved annual budgets.

The underspend on R & M was £576k, however this was offset by overspends elsewhere in Operational Property of £169k. It is requested that a sum equivalent to the overall underspend on Operational Property (£407k) should be carried forward to 14-15.

The carry forward request relates to the following items :

- Anerley Town Hall (£175k)

The prices quoted in the tenders received were much higher than expected. Following consultation with Members, it was decided that the project should be re-tendered and consequently the works will be carried out in 2014/15

- Planned Maintenance Projects (£98k)

Various planned projects were not completed this year due to lack of resources and giving priority to Schools' works. A carry forward of £98k is requested to complete these projects, which include Beckenham Spa Leisure Centre Filter, Central Depot Roof, Walnut Boiler Plant Hot Water Pressurisation Unit, Kentwood Fire Alarm, and Statutory Hard Wire Testing at the Civic Centre.

- Condition Surveys (£17k)

Departmental requests for Condition Surveys were received towards the end of the financial year and it was not possible to complete work to the value of £17k. A carry forward is requested in order to complete these works in 2014/15.

- Asbestos (£55k)

Work carried out in 2013/14 did not require the removal of significant amounts of asbestos. There are, however, large quantities of asbestos in our building stock that will need to be managed in the future, and a carry forward £55k is requested to help fund this work.

- Water Treatment (£62k)

There was an underspend of £148k on Water Treatment works. Following the Statutory monthly testing programme, it became apparent that remedial repairs were required and a carry forward of £62k is requested to fund the remedial works.

407,000

MEMBERS' APPROVAL REQUIRED**Grants with Explicit Right of Repayment****CHIEF EXECUTIVE SERVICES DIVISION****2 CCG Funding to Comms Team re Integrated Services for the Elderly (ProMISE)**

Expenditure

9,806

In 2012/13, £58k of funding from the Clinical Commissioning Group was transferred to the Council under Section 256, for the delivery and implementation of a communication strategy to support Health's Proactive Management of Integrated Services for the Elderly (ProMISE). Approx. £48k of this was spent in 12/13 and 13/14. The remaining balance of £9,806 is to be used to fund staff costs in supporting small projects commissioned by Bromley CCG and is requested to be carried forward to 14-15.

Provision made in 13-14 accounts for receipt in advance - Approval required to spend (otherwise would have to be repaid).

Total Income Cr 9,806

0

CARE SERVICES PORTFOLIO**3 Social Care funding via the CCG under s256 Agreements:**

Invest to Save - Dementia	Expenditure	231,870
Invest to Save - PD	Expenditure	485,140
Invest to Save - Maximising Independence	Expenditure	123,910

In 2010/11, 2011/12 and 2012/13 the Department of Health allocated funds for social care services which also supported the NHS. This funding was transferred to Bromley from the PCT under s256 agreements. A number of investment plans were approved by the Executive and drawn down in to the ECHS budget. Spending on some of these schemes has been low, due to a combination of delays in implementation, commissioning the work in a more cost effective way and absorbing some costs in existing budgets. There is a report elsewhere on this agenda referring to the future plans for this funding and returning some funds (£352k) to the central contingency. If the funding is not spent on agreed priorities there is a right of repayment.

4 Invest to Save - Older People Day Opportunities Year 2 Expenditure 264,390

On 6th February 2013 the Executive agreed the Older People Day Opportunities and Respite Care Invest to Save scheme. The report set out that £264k would be required in 2014/15 to ensure delivery of planned savings and it is therefore requested that this sum is carried forward. If the funding is not spent on agreed priorities there is a right of repayment.

5 Care Bill / Adult Social Care Gateway Review Expenditure 248,680

Funding totalling £266k was drawn down from the contingency during 2013/14 to enable detailed financial and activity modelling of the implications of the Care Bill. The report to the Executive on 20th November 2013 referred to the funding being spent from December 2013 over the course of approximately 12 months and it is therefore requested to carry forward £249k for spending in the 2014/15 financial year. If the funding is not spent on agreed priorities there is a right of repayment.

6 Invest to Contain - Children's Social Care Year 3 Expenditure 24,000

The Children's Social Care Invest to Contain proposal was reported to the Executive on 20th June 2012 and required non-recurrent funding to reduce ongoing cost pressures. The financial modelling in the report set out that £24k would be required in 2014/15, the third and final year of the investment and it is therefore requested that this sum is carried forward to be available in 2014/15. If the funding is not spent on agreed priorities there is a right of repayment.

7 Public Health - S256 - Underspend of PH by Bromley PCT in 2012/13 Expenditure 43,920

Bromley PCT underspent their Public Health funding in 2012/13. A Section 256 agreement was set up with LBB to transfer funds to be used to support Public Health Programmes. It is being requested that this funding be carried forward into 2014/15 to be used for NHS health checks for Diabetics & Evaluation

Total Income	<u>Cr1,421,910</u>	0
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Grants with no Explicit Right of Repayment**CORPORATE SERVICES DIVISION**

8 Electoral Services - Cabinet Office funding for introduction of IER	Expenditure	22,260
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Grant of £22,260 was received in March 14, from the Cabinet Office, to support the significant legislative changes required by the introduction of Individual Electoral Registration. Due to the lateness of receiving this funding, it was not possible to spend it in 13/14. It is therefore requested that this funding should be carried forward to 14-15.

Balance held in reserve. Approval required to draw down.

Chief Executive's Departments Grants that would not have to be repaid Carry Forward	22,260
Chief Executive's Department Contribution to Earmarked Reserve	Cr 22,260

RENEWAL & RECREATION PORTFOLIO

9 Business Support Scheme £22,500 Expenditure 22,500

As part of the Government's response to the winter flooding, a scheme to support businesses impacted by the flooding was announced in February. A fund of £22.5k was allocated to the London Borough of Bromley, which was to assist any affected businesses to recoup uninsured costs.

The purpose of the Business Support Scheme is for businesses directly affected by flooding caused by adverse weather conditions during the period from 1 December 2013 and 31 March 2014, of which there are known to be a small number in the borough. Under the terms of the government guidance on the scheme the grant money can be used to help businesses pay for the following: non-recoverable insurance excesses for repair or replacement of buildings, equipment and stock; removal of debris, additional business accommodation or extra staff costs; structural surveys, security measures, additional marketing, exceptional costs to improve access to/for suppliers and customers etc. The total amount available for each eligible business will be dependent upon the number of expected applicants but government guidance suggests a benchmark of £2,500 per business, but more may be paid in exceptional hardship cases.

The amount of grant made available to Bromley was only announced towards the end of February and was designed to allow businesses to retrospectively claim for eligible losses during the period to 31 March 2014, therefore there was no expenditure during the 2013/14 financial year. (The grant has instead been transferred to the Government Grant earmarked reserve, pending release into 2014/15 budgets). It is however expected that all the allocated money will be spent through the operation of the proposed scheme during 2014/15. It is therefore requested to carry forward this allocation to 2014/15 financial year.

Renewal & Recreation Portfolio Grant that would not have to be repaid Carry Forward	22,500
Renewal & Recreation Portfolio Contribution to Earmarked Reserve	Cr 22,500

CARE SERVICES PORTFOLIO

10 DH New National Adult Social Care Data Grant Expenditure 35,020

In July 2013 the Department of Health announced new burden funding to support the development and implementation of new adult social care and financial statutory reporting during 2013/14 and 2014/15. Bromley received a non-ring fenced grant of £59k to support the cost of these new statutory requirements. On 11th September 2013 the Executive agreed the drawdown of the grant from the central contingency to support the Education Care & Health Services and Finance Departments implement these new statutory reporting requirements.

It has been possible to absorb some staffing costs into revenue budgets and it was reported to the Executive on 2nd April 2014 that £16k could be returned to general balances. It was also reported at that time that an estimated £33k would need to be carried forward to 2014/15 for completion of the work. Now that 2013/14 expenditure has been finalised, there is £35k available to be carried forward.

11 Adoption Reform Grant	Expenditure	485,269
<p>This is the non ring-fenced element of the Adoption Reform grant. Bromley received £548k in total of which £140k was drawn down in 2013/14 , and of which £62k was spent. The balance of grant is requested to be carried forward to support work to the develop the increased supply of adopters with the aim of reducing the backlog of children waiting adoption particularly those children who traditionally have to wait longer than average.</p>		
12 Tackling Troubled Families Grant	Expenditure	904,071
<p>This grant is to fund the development of an ongoing programme to support families who have multi faceted problems including involvement in crime and anti social behaviour with children not in education, training or employment. This support is delivered through a number of work streams cross cutting across council departments and agencies. The sum is made up of underspends from 2012/13 (£219k) and 2013/14 (£685k)</p>		
13 Step Up to Social Work	Expenditure	72,159
<p>In December 2011 the Executive approved the release of the Step up to Social Care funding into the CYP Budget, to run the Step Up to Social Work Programme in partnership with the London Boroughs of Bexley and Lewisham. The programme is designed to attract high calibre professionals into children's social work. In 2012/13 a request was made to carry forward funding of £171k to be spent in 2013/14. Additional funding was also received in 2013/14 which meant that the full carry forward was not required in that year. A request is now being made to carry forward to 2014/15 the remainder of the unspent 2012/13 amount of £72k to continue the programme.</p>		
14 Public Health	Expenditure	768,900
<p>The Public Health Grant underspent by £769k in 2013/14. Of this amount the Executive at it's meeting on 12 February 2014 was asked to approve a carry forward of £98k for funding of Public health weight management schemes. The balance is also requested to be carried forward to fund public health initiatives as per the terms of the grant.</p>		
15 Public Health Transitional Funding	Expenditure	42,264
<p>LBB was allocated funds of £210,000 (£104,000 for 2012/13 and £106,000 for 2013/14) to assist with the additional costs incurred by the Council with regards to the transfer process of the Public Health function to local government. There is no right of repayment for this funding, however it is requested that the balance of £42k be carried forward to 2014/15 to assist with potential further costs of the transfer.</p>		
	Care Services Portfolio Grant that would not have to be repaid Carry Forward	2,307,682
	Care services Portfolio Contribution to Earmarked Reserve	Cr 2,307,682

Other Carry Forward Requests

CHIEF EXECUTIVE'S DEPARTMENT

CORPORATE SERVICES DIVISION

16 Information Systems & Telephony - Disaster recovery Solution

A carry forward of £105k is requested from the underspend on the Backup budget. As part of the planning on backups, officers have become aware of an increasingly critical need for a Disaster Recovery site in order to maintain key services in the event of the loss of systems at the Civic Centre. The introduction of the new backup solution this year resulted in an ongoing reduction in the cost of backup and it was hoped that this underspend could be used to fund a new DR solution. Time and resource constraints have delayed this proposal and it was not possible to start the work in 13-14. Savings built into the 14-15 budget mean that these funds will not be available in future.

Expenditure 105,000

17 Bromley Knowledge / Contact Centre

A carry forward request of £26k is being requested to fund staff support. The Executive approved the in-year saving from the commencement of the contract in November be ring-fenced to support contract implementation, project support and strategy work. A secondment was offered on a part-time basis in February 2014, and the post holder is working part time in ECS and part time on the contract.

For various reasons successful recruitment was delayed until February, despite attempts to fill the role from the start of the contract in November 2013. As the role is being fulfilled on a part-time basis, this will allow the support to continue for longer provided carry-forward is approved.

The project work is ongoing, complex and significant. Loss of this funding would have a serious and detrimental effect on our ability to fulfil our requirements of the project to deploy the portal and manage customer demand away from face to face and telephone channels.

Expenditure 26,342

18 Exchequer - Revenue & Benefits - Welfare Fund

The Welfare Fund reflects a new responsibility transferred from the DWP from April 2013. This initially was fully funded, however funding will cease from 2015-16 as indicated in the Government's 2014-15 Local Government Annual Settlement. Spend has been reduced to reflect the impact of a future reduction in funding and a carry forward of unspent monies would provide flexibility in preparing for the transitional effect of funding withdrawal. A early warning of this request was given to the Executive in February.

Expenditure 441,996

19 Staff Merit Award Vouchers

As part of Localised Pay, Members agreed a merited reward for exceptional performers and a provision of £200k was included in the Central Contingency. This was to reward the performance of employees during 2013/14. In December a pilot for this scheme took place, with the main nomination process taking place following employees appraisal reviews in April and May 2014. A request to draw down £48k from the Central Contingency is requested this cycle to fund expenditure incurred to date and a carry forward request is being made for the remaining £152k.

Expenditure 151,941

RENEWAL & RECREATION PORTFOLIO

20 Local Plan Implementation

In October 2013 the Executive agreed an updated timescale (Local Development Scheme LDS) showing the Local Plan being examined in 2015 (April). £60k is required to fund the examination of the plan in public and associated work. The precise timing of the examination is determined by the Planning Inspectorate and is therefore outside the Council's control. A request will be made to the June Executive to carry forward the £60k in order to meet the future costs of the examination in public and to undertake any further evidence work required.

Expenditure 60,000

EDUCATION AND CARE SERVICES

21 Children's Centres

The service request a carry forward from the 2013/14 Bromley Childrens Project underspends of £297k as approved by the Executive on 2nd April 2014. The money will be used along with the balance of £421k in the Sure Start Capital programme to make essential repairs to Castelcombe and Mottingham children's centres.

Expenditure 297,000

ENVIRONMENT PORTFOLIO

22 Keston Ponds Dam

During the winter storms, a storm a large Beech tree fell across the dam at the 'third' (conservation) pond at Keston. The dam forms a well-used route used by many visitor to the site and as a means of a route to the local primary school. The roots of the tree have partly impacted the downstream side of the dam. An inspection revealed that no breach had occurred, however the downstream bank would be weakened in this area. A quotation has been sought via the current term contractors for civil engineering, indicating works would cost in the region of £45k.

Initial works previously carried out on the dam between ponds 1 & 2 have revealed the leak is not a superficial one (as was originally thought/hoped) and therefore further investigation and remedial actions will be required. It is estimated that this cost will be in the region of £20k, therefore bringing the total estimated cost of works to £65k.

It is therefore requested that £65k is carried forward from 2013/14 budgets to enable this priority work to take place in 2014/15.

Expenditure 65,000

Sub total (items requiring approval at this meeting)

1,147,279

Total Carry Forwards

1,554,279

Notes

- 1 On 22/06/11 the Executive approved the establishment of an earmarked reserve to deal with the technical accounting changes relating to non-ringfenced government grants under International Financial Reporting Standards (IFRS) which were fully implemented for Local Authority Accounts from 2010/11.
- 2 This accounting change meant that grants with no explicit right of repayment contained within the grants conditions could no longer be carried forward as a "receipt in advance" but must be allocated to an earmarked reserve should a carry forward be agreed.
- 3 There is effectively no difference whether the money is set aside as a receipt in advance or an earmarked reserve and this is purely to deal with technical accounting requirements. By agreeing the carry forwards, authority to spend will be delegated to meet the grant related expenditure in the following year. In previous years, such grant funding would have been treated as a receipt in advance with no requirement to create an earmarked reserve.
- 4 The carry forward requests detailed above are identified as either:

(i) grants that contain an explicit right of repayment

If the carry forward is not approved, the grant would have to be repaid and planned initiatives to carry out the work/changes expected from the grants would have to be reviewed and in some cases not be implemented.

(ii) grants without an explicit right of repayment:

Although the grants would not have to be returned unused to their respective government agencies if carry forwards were not approved, in at least some cases, and perhaps in all of them, this would cost the Council money, since the project funded by the grant is ongoing and expenditure may have already been incurred since 1st April. Even where expenditure has not been incurred yet, there may also be 'contractual obligations to proceed with the work.

(iii) non grant related expenditure:

These relate to underspends in 2013/14 that are not funded by government grant mainly arising from the slippage of planned expenditure.

EARMARKED GENERAL FUND BALANCES - 2013/14

Description	Code	Balance at 01/04/2013	Expend- iture	Income		Balance at 31/03/2014
				Contribs.	Interest	
		£'000	£'000	£'000	£'000	£'000
EARMARKED BALANCES						
LPSA Reward Grant	200786	301	88	83		296
Technology Fund	200787	1,787			14	1,801
LAA Pump Priming Grant	200788	830	80			750
Street Services Reinstatement Fund	200791	483	483			0
Town Centre Improvement Fund (LABGI)	200793	66				66
Building a Better Bromley Initiatives (LABGI)	200794	83	83			0
Reserve for Potential Redundancy Costs	200798	1,951	1,134			817
Investment to Community	200802	408	3	250		655
R & R Redundancy Reserve	200803	137	22			115
Works to Property	200805	100				100
Prevent Grant	200806	46	46			0
Building Control Charging Account	200807	22	22	68		68
Government Grants	200809	1,070	1,014	2,296		2,352
Invest to Save	200812	17,301	3,518	2,192		15,975
Bromley Welcare	200814	104	75			29
One off Member Initiatives	200816	1,528	366			1,162
Infrastructure Investment Fund	200817	2,000				2,000
Provision for Impact of Recession	200820	1,500				1,500
Interest Rate Risk Reserve	200821	1,185				1,185
Commissioning Authority Programme	200822	204	105			99
Health & Social Care 'Promise Programme'	200823	7,495	1,542			5,953
Housing Strategy Account	200825	49	49	29		29
Community Right to Bid & Challenge	200826	14		16		30
Glades Refurbishment	200827	572				572
Economic Development & Investment Fund	200828	37,318	6,108	6,191		37,401
Glaxo Wellcome Endowment	711758	189	7		1	183
Public Halls Fund	715759	12	4			8
<u>Approved during 2013/14</u>						
Winter Pressures	200829			1,542		1,542
Impact of Winter Damage - Potholes and Highways	200830			1,000		1,000
Replacement of Fallen Trees - Storm Damage	200831		100	100		0
Provision for Emergency Flood Damage	200832			100		100
Refurbishment of War Memorials	200833			25		25
Key Health & Social Care Initiatives	200834			1,700		1,700
Integration of Health & Social Care Initiatives	200835			1,937		1,937
Cheyne Woods and Cyphers Gate	711764/5			192		192
<u>Subject to approval Executive 10th June</u>						
Healthy Bromley	200837			2,670		2,670
Economic Development & Investment Fund	200828			13,792		13,792
Transformation Fund	200838			4,000		4,000
						0
						0
Sub-Total		76,755	14,849	38,183	15	100,104
Schools	147641	6,432	1,517	1,852		6,767
Insurance Fund	220782	3,022	1,376	1,300	35	2,981
TOTAL		86,209	17,742	41,335	50	109,852

Note

Members should note that the balance at 31/3/2014 represents the "cash" balance and in some cases the monies shown will already be committed for future years on various schemes.

SECTION 106 RECEIPTS

Section 106 receipts are monies paid to the Council by developers as a result of the grant of planning permission where works are required to be carried out or new facilities provided as a result of that permission (e.g. provision of affordable housing, healthcare facilities & secondary school places). The sums are restricted to being spent only in accordance with the agreement concluded with the developer.

The major balances of Section 106 receipts held by the Council are as follows:

31 March 2013 £000	Service	Income £000	Expenditure £000	Transfers (to) /from Capital £000	Actual as at 31 March 2014 £000
<u>Revenue</u>					<u>Revenue</u>
452	Highway Improvement Works	275	48	-	679
5	CCTV	-	-	-	5
45	Road Safety Schemes	-	-	-	45
58	Local Economy & Town Centres	70	8	-	120
67	Parking	2	-	-	69
35	Landscaping	158	193	-	-
489	Healthcare Services	279	41	-	727
40	Community Facilities (to be transferred to capital)	-	-	-	40
10	Other	-	-	-	10
1,201		784	290	-	1,695
<u>Capital</u>					<u>Capital</u>
17	Local Economy & Town Centres	-	17	-	-
816	Education	755	-	-	1,571
4,257	Housing	847	643	-	4,461
779	Community Facilities	-	779	-	-
5,869		1,602	1,439	-	6,032
7,070		2,386	1,729	-	7,727

SCHOOLS' DELEGATED BUDGETS

Consistent Financial Report (CFR) is a framework of income and expenditure items and balances, which provides schools with a benchmark facility to allow them to promote self-management and value for money. A CFR return has been produced by all schools maintained by the LA as at 31 March 2014.

The CFR framework details five balances, which provide an overall picture of the resources available to the school from one year to the next, and give information about any carried forward balances. The balances are categorised as follows:

- B01: Committed Revenue Balances
- B02: Uncommitted Revenue Balances
- B03: Devolved Formula Capital Balances
- B05: Other Capital Balances
- B06: Community Focussed Extended Schools Balances

Nb. B04 Other Standards Fund Capital Balances has now been removed as Standards Funds no longer exist.

The following table shows maintained schools' reserves as at 31 March 2014, the end of the 2013/14 financial year. The table below shows an overall increase in balances of £1,422k (increase from £5,345k to £6,767k). This represents a significant increase in revenue balances, which is offset by a small decrease in capital balances.

A report containing more detailed information on school balances will be presented to the Education Policy Development and Scrutiny Committee meeting in September.

	Nos	Accrued Balances at 1 April 2013	Under/ Over (-) Expenditure in 2013/14	Accrued Balances at 31 March 2014	Analysis of Balances as at 31 March 2014					
					Committed Revenue	Uncommitted Revenue	Devolved Formula Capital	Other Capital	Community Focussed Extended Services	Total Balances
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Primary Schools	46	3,865	839	4,704	1,069	3,201	239	170	25	4,704
Secondary Schools	1	606	249	855	0	837	0	18	0	855
Special Schools	5	874	334	1,208	209	834	31	35	99	1,208
Total	52	5,345	1422	6,767	1,278	4,872	270	223	124	6,767

THE SCHOOLS BUDGET

Expenditure on Schools is funded through the Dedicated Schools Grant (DSG) provided for by the Department for Education (DfE). DSG is ring fenced and can only be applied to meet expenditure properly included in the schools budget. Any overspend or underspend must be carried forward to the following years Schools Budget. There is a total in year underspend of £4,265k on DSG funded services as outlined below. Subject to approval, surplus funds may be given to schools as a one off payment, carried forward centrally to offset any future unknown pressures, or a combination of the two.

	£000 Outturn Variance	£'000 January Variance
SEN and inclusion - placements, transport, etc	Cr 2,967	Cr 2,134
Behaviour service	Cr 225	Cr 168
Early Education - funding lower than anticipated	Cr 545	Cr 300
Access/admissions/schools improvement	Cr 163	Cr 48
Carbon reduction commitments lower than expected	Cr 353	Cr 353
SEN funding for academies	Cr 1,170	Cr 1,000
Additional funding for Bulge classes	175	175
Additional PSAG grants given to schools	70	54
Contribution to the Glebe capital scheme	2,880	0
Increase in bad debt provision	678	0
Funding/recoupment changes due to new funding regime	Cr 2,548	0
Non-controllable costs charged below budgeted level	Cr 61	0
Other variations	Cr 36	0
Projected (under)/overspend	Cr 4,265	Cr 3,774

The most significant variations above are:-

- a) The underspend on SEN and inclusion is mainly due to lower than budgeted numbers of placements/support packages and lower EFA support for SEN needing Council support
- b) A contribution to the Glebe scheme means that there will be no ongoing capital support to this project from DSG resources
- c) A provision has been made to deal with bad debts between the Council and the schools should the need arise.
- d) DfE introduced a new funding regime in 2013/14. This has led to a degree of turbulence and uncertainty in regard to the funding. This is in the main funding covered off by the EFA releasing DSG from Council resources

Details of the 2013/14 outturn for the Schools Budget will be reported to the Education Budget Sub-Committee in June 2014.